



COVINGTON VILLAGE COUNCIL

MEETING MINUTES

April 5, 2021 – Village Council Meeting

Held Via Zoom Teleconference

Covington Village Council had an online Zoom meeting on April 5, 2021. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Council Members Present:

- Keith Warner
- Dawn Duff
- Jesse Reynolds
- Lois Newman
- Bud Weer

Non-member Staff participating:

- Frank Patrizio - Village Attorney
- Tim Cline - Police Officer
- Rhonda Gill - Fiscal Officer
- Kyle Hinkelman - Village Administrator.

Consent Agenda:

The consent agenda included:

- Minutes from March 15, 2021 Regular Meeting
- Check Report – March 2021
- Fund Report March 2021
- Monthly Tax Report – March 2021

A motion was made to approve the consent agenda as it stands with no modifications by Newman and seconded by Warner. All ayes. Motion carried.

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.covington-oh.gov



Visitors

A number of visitor's were on the Zoom teleconference but did not state any concerns.

Mayor's Report

Mayor McCord updated Council on his recent meetings and activities and informed Council of the following:

- Mayor McCord thanked the community for their patience with the start of the High Street road improvements, as well as Village employees for their work, as the project begins.
- Mayor McCord thanked the community for contacting the office with their concerns.

Administrator's Report

Mr. Hinkelman updated the Council. He shared his appreciation for all Village employees who diligently worked on water lines through the night to repair burst lines. He also thanked the Police Department for assisting with the various traffic challenges due to the High Street project. Additional street closure signs have been added.

Reported OWDA Loan has been granted and will help cover part of the High Street project.

Public can find updates of High Street project on website, www.covington-oh.gov. Information will also be added to social media.

Discussion Items

None.

Ordinances and Resolutions

First reading held on Ordinance 11-21 adopting Regulation of Animals within the Village of Covington.

Discussion pertaining to restrictions and various options pertaining to farm, wild, and fowl animals. Mr. Hinkelman discussed and presented options -whether it should be

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.covington-oh.gov



completely restricted; if current owners can keep the animals until their demise, or if there should be additional regulation on housing of animals.

Resolution R09-21 -EMERGENCY – authorizing the Village Administrator to enter into an agreement with Brenda Carroll for temporary employment with the Village of Covington. Mr. Hinkelman explained Brenda would be a 1099 employee with no benefits, and paid per hour worked.

Motion to waive the three-reading rule and vote to approve Resolution R09-21 - EMERGENCY – authorizing the Village Administrator to enter into an agreement with Brenda Carroll for temporary employment with the Village of Covington was made by Mr. Weer and seconded by Ms. Newman. All ayes. Motion carried.

Motion to approve Resolution R09-21 was made by Ms. Newman and seconded by Mr. Reynolds. All ayes. Motion carried.

Resolution R14-21 -EMERGENCY – authorizing participation in the ODOT Road Salt Contracts Awarded in 2021. Mr. Hinkelman shared that at this time the cost is not known. This allows the Village to purchase at a group rate.

Motion to waive the three-reading rule and vote to approve Resolution R14-21 - EMERGENCY – authorizing participation in the ODOT Road Salt Contracts Awarded in 2021 was made by Mr. Weer and seconded by Mr. Warner. All ayes. Motion carried.

Motion to approve Resolution R14-21 was made by Ms. Duff and seconded by Mr. Reynolds. All ayes. Motion carried.

Resolution R15-21 -EMERGENCY – authorizing the renewal of Health Insurance for the Village of Covington.

Mr. Hinkelman shared the rates will be 5% instead of the 11 ½% originally proposed, due to negotiating the rates. Rate levels can be reviewed each year.

Motion to waive the three-reading rule and vote to approve Resolution R15-21 - EMERGENCY – authorizing the renewal of Health Insurance for the Village of Covington was made by Mr. Weer and seconded by Ms. Duff. All ayes. Motion carried.

Motion to approve Resolution R15-21 was made by Mr. Warner and seconded by Mr. Reynolds. All ayes. Motion carried.

Resolution R16-21 – EMERGENCY – authorizing the closing of roadways and alleys for a set period of time during the High Street Utility Project. Mr. Hinkelman expressed the need to temporary close some of the roadways and alleys to assist in traffic flow to avoid accidents and unnecessary traffic during construction. There was additional

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.covington-oh.gov



discussion regarding concern of proper truck routes, and various traffic cutting through to High Street from side streets.

Motion to waive the three-reading rule and vote to approve Resolution R16-21 – EMERGENCY – authorizing the closing of roadways and alleys for a set period of time during the High Street Utility Project was made by Mr. Weer and seconded by Mr. Reynolds. All ayes. Motion carried.

Motion to approve Resolution R16-21 was made by Ms. Duff and seconded by Mr. Weer. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R17-21 – EMERGENCY – adding Rhonda Gill as an Authorized Signator – Covington Savings and Loan was made by Ms. Newman and seconded by Ms. Duff. All ayes. Motion carried.

Motion to approve Resolution R17-21 was made by Mr. Reynolds and Ms. Newman. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R19-21 – EMERGENCY – authorizing the Village Administrator to enter into an agreement with Mark Landis for temporary employment with the Village of Covington was proposed.

Mr. Hinkelman shared that Mr. Landis would be a 1099 employee; however he would be using Village equipment. Mr. Patrizio suggested re-evaluation of manner to employee Mr. Landis. Tabled until April 19 meeting.

First reading held on Resolution R18-21 authorizing the Village Administrator to enter into a contract with iWorq for Property Management Software.

Mr. Hinkelman shared this software has property tracking for permits, property code enforcement, and other important information pertaining to the property. Village departments would be able to share information. There is a \$2700 yearly fee, with no long-term agreement required. First year additional cost s for set-up would be \$4500.

First reading held on Resolution R20-21 authorizing the Village Administrator to file applications for PY 2021 State of Ohio Community Development Block Grant program.

Mr. Hinkelman presented information that if awarded, the funds would be used for the demolition of 184 & 188 N. High Street and demolition of the Rudy elevator.

Discussion as to estimated costs associated with each property, Mr. Hinkelman stated that although the proposed demolitions have not gone out for bid, the anticipated costs would be expected to be approximately \$32,000 for 184 & 188 N. High Street and

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.covington-oh.gov



\$230,000 for the Rudy elevator. Mr. Hinkelman explained the cost for the elevator was high due to asbestos needing removed in compliance with State regulations.

Adjournment

A motion was made by Mr. Weer and seconded by Ms. Newman. Meeting adjourned at 7:27 PM.

Rhonda Hill

Fiscal Officer

Edward L. McCord

Mayor

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.covington-oh.gov