

## **COVINGTON VILLAGE COUNCIL**

Covington Village Council met in a regular meeting on September 16, 2019 at the Village office at 1 S. High St. Covington. Mayor McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Dawn Duff
	Judy Smith
	Lois Newman
	Scott Tobias
	Bud Weer

Nonmembers present included Frank Patrizio-Village Attorney, Mike Busse-Village Administrator, Lee Harmon-Police Chief, and Brenda Carroll-Fiscal Officer.

### **Public Hearing**

Mayor McCord opened the public hearing to review the proposed zoning map amendment for 152 N. High Street. There were no issues or questions. Mayor McCord closed the hearing.

### **Agenda:**

Motion to approve the agenda was made by Warner and seconded by Duff. All ayes. Motion carried.

### **Visitors:**

See attached Council Meeting Attendees List

### **Minutes**

Minutes from the 9/3/19 Council meeting will stand approved as presented.

### **Mayor's Report**

Mayor McCord updated Council on his weekly meetings and activities and reminded Council of the following:

Covington Trick or Treat will be held Thursday October 31<sup>st</sup> from 6:00 to 8:00 PM.

**Village Administrator Report** – the following topics were addressed:

Rob Beglin from USI Insurance spoke to Council regarding the village casualty and liability insurance.

**Village Liability Insurance**

Mayor McCord, Brenda, and Mr. Busse interviewed three companies and obtained quotes for property casualty and liability insurance. The quotes were as follows:

Glatfelter Public Practice - \$39,877

Hylant Insurance – The Ohio Plan – Base proposal \$24,689 + \$1,594 for Increased Cyber Liability Coverage = \$26,283 (\$500,000 with a \$5,000 deduct)

USI – Public Entities Pool - \$24,919

Recommending Council pass Resolution R25-19 authorizing the Village Administrator to enter into a contract with USI for property casualty and liability insurance.

**Water/Sewer Utilities**

The water plant chemical feed room was bid on September 13 @ 1:00 PM. The low bidder on the project was SBI-Shinn Brothers Inc. at a cost of \$68,000. Requesting Council waive the three-reading rule and vote to approve Resolution R24-19 awarding the project to Shinn Brothers and authorizing the Village Administrator to sign all necessary documents.

**Basketball Court Renovations**

The basketball court renovation project was bid on September 12 @ 10:00 AM. The engineers estimate for this project is \$137,000. The low bid for the project was Brumbaugh Construction at a cost of \$144,740. Requesting Council waive the three-reading rule and vote to approve Resolution R25-19 awarding the project to Brumbaugh Construction and authorizing the Village Administrator to sign all necessary documents.

**Credit Card Use Policy**

The State of Ohio requires that Council approve a formal credit card use policy. Requesting Council vote on Resolution R21-19 establishing a formal credit card use policy.

**Downtown Redevelopment District**

Requesting Council have second reading on Ordinance 16-19 authorizing the formation of the Downtown Redevelopment District. The county auditor has reviewed the ordinance.

**Greg Van De Grift**

Requesting Council vote to authorize the Village Administrator to make a provisional offer to Greg Van De Grift for a probationary truck driver/laborer position, starting pay Level 2 \$15.72 per hour. Greg's tentative starting date will be September 30, 2019. Greg will fill the open position previously vacated by Kyle Boehringer.

## **Financial Reports**

Motion to approve the financial reports was made by Newman and seconded by Duff. All ayes. Motion carried.

## **Old Business**

Motion to approve Resolution R21-19 establishing a formal credit card use policy for the Village of Covington was made by Tobias and seconded by Warner. All ayes. Motion carried.

Second reading on Ordinance 16-19 creating the Covington Downtown Redevelopment District, declaring the improvement to certain parcels of real property to be a public purpose and exempt from taxation; requiring the owner of the parcels to make service payments in lieu of taxes; specifying the plan for using service payments to promote economic development and job creation; authorizing the execution of an economic development plan; establishing the Covington Downtown Redevelopment district fund, for the deposit of such service payments; and approving related matters.

## **New Business**

Motion to waive the three-reading rule and vote to approve Ordinance 18-19 (an ordinance to rezone the property at 152 N. High Street from Central Business District to R-1 residential) was made by Tobias and seconded by Newman. All ayes. Motion carried.

Motion to approve Ordinance 18-19 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R23-19 authorizing the Village Administrator to enter into a contract with USI and the Public Entities Pool of Ohio for Village property and liability insurance was made by Tobias and seconded by Newman. All ayes. Motion carried.

Motion to approve Resolution R23-19 was made by Newman and seconded by Tobias. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R24-19 authorizing the Village Administrator to enter into a contract with SBI-Shinn Brothers Inc. for the water plant chemical feed room floor and spill containment alterations at a cost of \$68,000 was made by Weer and seconded by Newman. All ayes. Motion carried.

Motion to approve Resolution R24-19 was made by Newman and seconded by Duff. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Resolution R25-19 authorizing the Village Administrator to enter into a contract with Brumbaugh Construction for the Maple Street Basketball Court rehabilitation project at a cost of \$144,740 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to approve Resolution R25-19 was made by Tobias and seconded by Warner. All ayes.  
Motion carried.

Motion to authorize the Village Administrator to make a conditional offer to Greg Van De Grift for a probationary truck driver/laborer position at a level 2 starting pay of \$15.72 per hour and a proposed start date of September 30, 2019 was made by Newman and seconded by Smith. All ayes. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.  
Meeting adjourned 7:31 PM.

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Fiscal Officer

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Mayor