

COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on February 4, 2019 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner Dawn Duff Bud Weer Lois Newman Scott Tobias
---------	--

Absent	Judy Smith
--------	------------

The council packet included minutes from the 1/22/19 regular meeting, Village Administrator report, and bill packets including checks #12016-12080.

Nonmembers present included Mike Busse-Village Administrator, Frank Patrizio-Village Attorney, Lee Harmon-Police Chief, and Sam Wildow-Piqua Daily Call Reporter.

Agenda:

Motion to approve the agenda was made by Warner and seconded by Weer. All ayes. Motion carried.

Visitors:

Kathy Miller
Tom Carder

Emergency Services Reports

Bart Weer, Jason Lyle, and Mary Wright presented the 2018 annual report for Covington Fire & Rescue.

Lee Harmon presented the 2018 annual report for the Covington Police Department.

Minutes

Minutes from the 1/22/19 Council meeting will stand approved as presented.

Mayor's Report:

Mayor McCord updated Council on his weekly meetings and activities and reminded Council of the following:

Government Center closed February 18th for President's Day. Council meeting rescheduled to Tuesday February 19th.

Public hearing is scheduled for Tuesday, February 19th @ 7:00 PM to review Planning and Zoning's recommendations for amendments to the official zoning map.

Mayor McCord commended the Village employees for their hard work last week. Also, thanks to the Village residents for their patience.

Village Administrator Report-the following topics were addressed:

Zoning

Council has scheduled a public hearing on Tuesday February 19th @ 7:00 PM to review Planning and Zoning's recommendations to amend the official Covington zoning map.

Requesting Council vote to approve Ordinance 1-19, an ordinance vacating one foot of the Street Right of Way adjacent to inlot 617 and the vacated Hazel Street to the north of said inlot located in the Village of Covington.

Planning and Zoning is recommending that Council approve Ordinance 3-19 declaring the storage of tires outside of buildings as a nuisance. Requesting Council have second reading on this proposed ordinance.

High Street Project

Mr. Busse met with Brice Schmitmeyer today to review the High Street project. A design progress meeting is scheduled for February 14, 2019 at 11:00 AM to review the design progress and the schedule. Choice One will also be in attendance. Stage one plans must be submitted by March 5, 2019.

Requesting Council have first reading on Resolution R5-19 authorizing the Village Administrator to enter into an agreement with Access Engineering for the stage one and stage two design work for 2019 at a cost of \$97,500.00.

Requesting Council have first reading on Resolution R6-19 authorizing the Village Administrator to enter into an agreement with Access Engineering for the State Route 48 water and sewer line design, bidding and construction engineering work at a cost of \$90,000.00

ODOT is requiring the Village to contract with a relocation reviewer for the High Street project. Recommending Council vote to approve an agreement with Debra Bolling to complete these services at a cost of \$3,300.

2019 Budget

Brenda and Mr. Busse are requesting Council have first reading on Ordinance 5-19 approving the budget ending December 31, 2019.

Online Utility Payments

Frank Patrizio has been working with Invoice Cloud to clarify the terms of the contract. Invoice Cloud has agreed to a one three-year term with a 90 day notice to terminate following the initial three-year term.

Requesting Council vote on Resolution R2-19 authorizing the Village Administrator to enter into an agreement with Invoice Cloud for online billing and payment services.

Maple Street Basketball Court Renovation Design Services

Requesting Council vote to approve Resolution R3-19 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group for basketball court renovation design and engineering services at a cost of \$17,850.00

Covington Employee Manual

Requesting Council have second reading on Ordinance 2-19 adopting the revised employee manual.

Snow Removal/Road Salt

Our road crews have continued to do a great job keeping our streets safe for travel. We are still good on road salt at this time. However, we have incurred a great deal of overtime during the last couple of weeks but it was necessary to keep the streets safe and passable.

WWTP Phase 2 Blower Replacement Project

This project is out for bids at this time. The engineers estimate for the project is \$315,974. We have secured a grant from OPWC in the amount of \$125,000 for this project.

- A pre-bid meeting is scheduled on February 14th at 10:00 AM
- Bid opening will be February 22, 2019 at 10:00 AM

Financial Reports

Motion to approve the financial reports was made by Newman and seconded by Duff. All ayes. Motion carried.

Old Business

Motion to approve Resolution R2-19 authorizing the Village Administrator to enter into a contract with Invoice Cloud for online billing and payment services was made by Weer and seconded by Warner. All ayes. Motion carried.

Motion to approve Resolution R3-19 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group for basketball reconstruction design, bidding and construction administration services at a cost of \$17,850.00 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Old Business Continued:

Motion to approve Ordinance 1-19, an ordinance vacating one foot of the Street Right of Way adjacent to inlot 617 and the vacated Hazel Street to the north of said inlot located in the Village of Covington was made by Tobias and seconded by Warner. All ayes. Motion carried.

Second reading held on Ordinance 2-19 approving the revised Covington Employee Manual.

Second reading held on Ordinance 3-19 an ordinance declaring the storage of tires outside of buildings as a nuisance.

New Business

Motion to waive the three-reading rule and vote on Ordinance 4-19 adopting the 2019 Ohio Basic Code was made by Newman and seconded by Duff. All ayes. Motion carried.

Motion to approve Ordinance 4-19 was made by Tobias and seconded by Newman. All ayes. Motion carried.

First reading held on Ordinance 5-19 approving the budget ending December 31, 2019.

First reading held on Resolution R5-19 authorizing the Village Administrator to enter into a contract with Access Engineering for High Street design for budget year 2019.

First reading held on Resolution R6-19 authorizing the Village Administrator to enter into a contract with Access Engineering for the State Route 48 water line design, bidding and construction administration.

Motion to approve the progress payment to CH2MHill in the amount of \$2,416.95 was made by Tobias and seconded by Newman. All ayes. Motion carried.

Motion to approve the Village Administrator to enter into an agreement with Debra Bolling to complete relocation review services at a cost of \$3,300.00 was made by Tobias and seconded by Warner. All ayes. Motion carried. Note: Ms. Bolling is a pre-approved provider of these services for ODOT.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:47 PM.

Fiscal Officer

Mayor