

COVINGTON VILLAGE COUNCIL

Covington Village Council met in a regular meeting on January 7, 2019 at the Village office at 1 S. High St. Covington. Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Dawn Duff
	Judy Smith
	Bud Weer
	Lois Newman
	Scott Tobias

The council packet included minutes from the 12/17/18 regular meeting, Village Administrator report, and bill packets including checks #11951-12003.

Nonmembers present included Mike Busse-Village Administrator, Frank Patrizio-Village Attorney, Brenda Carroll-Fiscal Officer, Lee Harmon-Chief of Police, and Sam Wildow-Piqua Daily Call Reporter.

Agenda:

Motion to approve the agenda was made by Newman and seconded by Duff. All ayes. Motion carried.

Visitors:

Linda Williams addressed Council with her concerns regarding the properties the Village owns on North High Street which are attached to her business. Village Administrator Mike Busse said at this time there is no plan to tear down the properties, but possibly in the future the tear down could take place. Mr. Busse reviewed the High Street Construction Project, and stated Ms. Williams would be contacted prior to anything being done at the Village properties.

Minutes

Minutes from the 12/17/18 Council meeting will stand approved as presented.

Mayor's Report:

Mayor McCord made the following appointments:

- a.) Firemen's Dependents Fund: Lois Newman and Bud Weer, 1-year terms
- b.) Planning and Zoning: Nick Church to fill the unexpired term of Richard Canan – Expires December 2020
- c.) Board of Appeals: Chris Beckstedt – 5-year term ending December 2023
- d.) Records Retention Committee: Doug Minnich, at large member 1-year term

Mayor's Report Continued:

Mayor McCord updated Council on his weekly meetings and activities and reminded Council of the following:

Government Center closed January 21st for Martin Luther King Day. Council meeting rescheduled to January 22, 2019.

Reviewed 2019 Draft Goals

The 2019 Village wide garage sales will be held May 30, 31, and June 1, 2019.

Election of Council President

Mayor McCord opened the nominations.

Smith nominated Tobias. There were no other nominations. Mayor McCord closed the nominations.

Motion to approve Tobias as Council President was made by Weer and seconded by Warner. Weer, Warner, Smith, Newman and Duff voted aye. Tobias abstained. Motion carried.

Village Administrator Report-the following topics were addressed:

Zoning

Requesting Council schedule a public hearing on Tuesday February 19th @ 7:00 PM to review Planning and Zoning's recommendations to amend the official Covington zoning map.

Requesting Council have first reading on Ordinance 1-19, an ordinance vacating one foot of the Street Right of Way adjacent to inlot 617 and the vacated Hazel Street to the north of said inlot located in the Village of Covington.

Emergency Services Reports

Covington Fire Department and the Covington Police Department will present their 2018 annual reports at the February 4, 2019 Council meeting.

2019 Budget

Brenda and Mr. Busse are working on year end closing of the 2018 budget, and will have a draft 2019 budget for Council's review at the January 22nd meeting

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South End Lift Station

Requesting Council approve pay request #3 in the amount of \$29,041.79 for the South End Lift Station. This is a payment to Fryman-Kuck for stored materials, and they hope to have this project completed by April 2019.

Optimist Club Donation

A donation of \$5,000 has been received from the Optimist Club of Covington, and requesting Council approve this donation.

Labrie Trash Truck

Requesting Council waive the three-reading rule and vote to approve Resolution R1-19 authorizing the on-line auction of the 2007 International /Labrie trash truck. This truck was replaced by a new truck and is no longer needed.

Online Utility Payments

Mr. Busse is continuing to work on the next revision of the online utility payment system (Invoice Cloud). This new revision allows for payments to be made directly from tablets and cell phones with or without logging into the account. The vendor also allows our customers to schedule payments and sign up for automatic payments. The fees for payments are the same as the current system, but all payments fees will be paid by the utility customer. The vendor has indicated that we can expect usage of the service to greatly increase due to the ease of use. Requesting Council have first reading on Resolution R2-19 authorizing the Village Administrator to enter into an agreement with Invoice Cloud for online billing and payment services.

Maple Street Basketball Court Renovation Design Services

Requesting Council have first reading on Resolution R3-19 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group for basketball court renovation design and engineering services at a cost of \$17,850.00

Covington Employee Manual

An electronic copy of our draft employee manual was provided to Council. Requesting Council take time to look through the draft manual and contact Mr. Busse with any questions or to provide any feedback that you have on the draft manual. Employees were provided with a hard copy for their review.

Safe Routes to School

We received the final settlement from the safe routes to school project in the amount of \$16,108.91. This was the unused balance of the \$51,500 check that was issued to ODOT prior to bidding the project.

Swenson Salt Box

The Swenson salt box sold on gov deals for \$525.00, and was picked up today, January 7.

Financial Reports

Motion to approve the financial reports was made by Tobias and seconded by Smith. All ayes. Motion carried.

Old Business

There was no Old Business.

New Business

Motion to approve OPWC pay request #3 to Fryman-Kuck in the amount of \$29,041.79 for the south end lift station was made by Tobias and seconded by Smith. All ayes. Motion carried.

Council set a public hearing for Tuesday, February 19th @ 7:00 PM to review planning and zoning's recommendations for amendments to the official zoning map.

Motion to accept a \$5,000.00 donation from the Optimist Club of Covington for the basketball court renovations was made by Duff and seconded by Newman. All ayes. Motion carried.

Motion to waive the three-reading rule and vote on Resolution R1-19 authorizing the Village Administrator to conduct an internet auction to sell a used 2007 International/Labrie trash truck was made by Smith and seconded by Newman. All ayes. Motion carried.

Motion to approve Resolution R1-19 was made by Tobias and seconded by Newman. All ayes. Motion carried.

First reading held on Resolution R2-19 authorizing the Village Administrator to enter into a contract with Invoice Cloud for online billing and payment services.

First reading held on Resolution R3-19 authorizing the Village Administrator to enter into a contract with Poggemeyer Design Group for basketball reconstruction design, bidding and construction administration services at a cost of \$17,850.00.

First reading held on Ordinance 1-19, an ordinance vacating one foot of the Street Right of Way adjacent to inlot 617 and the vacated Hazel Street to the north of said inlot located in the Village of Covington.

Discussion on the revised Covington Employee Manual. Council will review at next meeting.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:42 PM.

Fiscal Officer

Mayor