

COVINGTON VILLAGE COUNCIL
Online Meeting ID: 879 9731 9117 Password: 007578
April 20, 2020 7:00 P.M.

Covington Village Council had an online meeting on April 20, 2020. Mayor McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Present	Keith Warner
	Dawn Duff
	Jesse Reynolds
	Lois Newman
	Scott Tobias
	Bud Weer

Nonmembers participating – Frank Patrizio-Village Attorney, Mike Busse-Village Administrator, Lee Harmon-Police Chief, and Brenda Carroll-Fiscal Officer.

Agenda:

Motion to approve the agenda was made by Warner and seconded by Newman. All ayes. Motion carried.

Visitors

Susan Jenkins asked if there were any plans made for supporting the school and graduating seniors due to the Covid-19 issue. Mayor McCord said this matter has not been discussed, and not sure if any plans will be made.

Mayor's Report

Mayor McCord had nothing to report.

Village Administrator Report – the following topics were addressed:

Ludlow Street Sidewalks

Recommending Council waive the three-reading rule and pass Resolution 17-20 declaring the necessity to replace sidewalks on Ludlow Street (Andy Meyer property). This will be completed as part of the Ludlow Street reconstruction project. Recommending that since this is a reconstruction project, we assess Mr. Meyer the length of his property on Ludlow Street for **cost of sidewalks only** with the Village paying for the curb and the drive approach from the street. This is similar to how we handled the Spring Street reconstruction project.

West Bridge Street Sidewalks

Recommending Council waive the three-reading rule and approve Resolution R18-20 declaring the necessity to replace sidewalks and curbs on West Bridge Street (Jack Maier property). This is a curb sidewalk combo style project.

Pearl Street Waterline Replacement Project

The Pearl Street water line replacement project bid on April 16th at 10:00 AM. The apparent low bidder was Finfrock Construction Company Inc. at a cost of \$58,000.00. Requesting Council waive the three-reading rule and vote to approve R20-20 authorizing the Village Administrator to sign all necessary documents and enter into a contract with Finfrock Construction for this project.

Water Plant Filter Media Replacement Project

The project bid on Friday April 10th at 1:00 PM. The apparent low bidder is A&N Construction with a bid of \$79,780.00. Requesting Council waive the three-reading rule and vote to approve R19-20 authorizing the Village Administrator to sign all necessary documents and enter into a contract with A&N Construction for this project.

High Street Rite of Way Acquisition and Appraisal Review Services

A kickoff meeting was held with OR Colan for High Street appraisal and acquisition services. ODOT is drawing up the contracts and we hope to begin work on this project by May 1st, 2020.

Golf Cart Regulations

Chief Harmon and Mr. Busse are recommending Council have second reading on Ordinance 7-20 regulating the operation of golf carts on Village streets. Mr. Patrizio has researched Ohio Revised Code as it pertains to golf carts and will update Council on his findings.

High Street Sewer Project

This project is scheduled for May 5, 6, 7, and 8th. ODOT has been notified the road closure signs will be posted Tuesday, April 21st. We will attempt to notify the downtown businesses, and will send out an email blast also.

Budgeted Transfers from General Fund

Brenda and Mr. Busse are requesting Council vote to approve the budgeted transfers of \$150,000 from the General Fund to the Street Fund and \$50,000 from the General Fund to the Capital Fund.

Community Reinvestment Area

Mr. Busse has had several meetings with Covington school officials concerning the establishment of a Community Reinvestment Area (CRA) in the Village of Covington. Recommending Council have first reading on Ordinance 9-20 implementing sections 3735.65 through 3735.70 of the Ohio Revised Code establishing a CRA in Covington. We are continuing to work with the school on an MOU to formalize the review process for commercial and industrial projects.

Greg Van De Grift Status Change

Requesting Council vote to approve the status change for Greg Van De Grift from probationary status to full time non-probationary status.

COVID-19 Leave Policy

Requesting Council waive the three-reading rule and vote to approve the COVID-19 leave policy retroactive to April 1, 2020. This policy if approved will remain valid and in effect through December 31, 2020, and is recommended by Clemens Nelson due to mandates by the United States Department of Labor.

2020 Sidewalk Program Assessments

Recommending Council consider 5-year assessments with a one-time 6% administrative fee (the county charges the Village 5%) for this year's sidewalk projects. The reasoning behind this recommendation is that many of the proposed projects are larger areas of sidewalk, and the current economic conditions may make it more difficult for property owners to pay the assessments back in the short term. This allows the affected property owners to make a smaller payment over a longer period.

SQL Server Drive Failure

One of our hard drives in the office SQL server failed on Saturday. A replacement is on order and will be installed as soon as it arrives.

Water Plant Computer Control System

The water plant computer control system appears to have taken a voltage spike on Saturday, and we were forced to run the plant manually on Saturday and Sunday. Preliminary repairs were made on Monday. A replacement battery is on order to complete the repairs. These controls are reaching their end of life and we are beginning discussions with CDM, our Scada vendor, about developing specs for replacement panels.

Harrison Street Water Service Outage

On Saturday morning an unknown semi-truck turned from Bridge Street South on Harrison Street striking and damaging a fire hydrant. The truck continued on without stopping. The damage to the hydrant caused a water hammer in the system which caused two service lines to blow apart and a six-foot section of main to blow out. The damage is likely to exceed \$15,000. Aqua Line leak detection company came in to assist with identifying the leak locations and Finrock Construction assisted us with the water main breaks. Mr. Busse will be checking with our insurance carrier to see if we have any coverage for this event.

Minutes

Minutes from the 4/6/2020 Council meeting will stand approved as presented.

Financial Reports

Motion to approve the financial reports was made by Duff and seconded by Newman. All ayes. Motion carried.

Old Business

Second reading on Ordinance 7-20 regulating the operation of low speed vehicles (golf carts) on Village streets.

New Business

Motion to waive the three-reading rule and vote on Resolution R17-20 declaring the necessity of repairing and or constructing of sidewalks on N. Ludlow Street was made by Tobias and seconded by Weer. All ayes. Motion carried.

Motion to approve Resolution R17-20 was made by Warner and seconded by Tobias. All ayes. Motion carried.

Motion to waive the three-reading rule and vote on Resolution R18-20 declaring the necessity of repairing and or constructing of sidewalks on W. Bridge Street was made by Tobias and seconded by Reynolds. All ayes. Motion carried.

Motion to approve Resolution R18-20 was made by Weer and seconded by Warner. Duff, Weer, Newman, Reynolds, and Warner voted aye. Tobias abstained. Motion carried.

Motion to waive the three-reading rule and vote on Resolution R19-20 authorizing the Village Administrator to enter into a contract with A&N Construction for the Water Plant Filter Media Replacement Project at a cost of \$79,780.00 was made by Tobias and seconded by Duff. All ayes. Motion carried.

Motion to approve Resolution R19-20 was made by Tobias and seconded by Reynolds. All ayes. Motion carried.

Motion to waive the three-reading rule and vote on Resolution R20-20 authorizing the Village Administrator to enter into a contract with Finrock Construction for Pearl Street Water Line Improvement Project at a cost of \$58,000.00 was made by Newman and seconded by Weer. All ayes. Motion carried.

Motion to approve Resolution R20-20 was made by Tobias and seconded by Warner. All ayes. Motion carried.

Motion to approve the budgeted transfer of \$150,000.00 from the General Fund to the Street Fund was made by Duff and seconded by Tobias. All ayes. Motion carried.

Motion to approve the budgeted transfer of \$50,000.00 from the General Fund to the Capital Fund was made by Weer and seconded by Duff. All ayes. Motion carried.

First reading of Ordinance 8-20 an ordinance implementing sections 3735.65 through 3735.70 of the Ohio Revised Code, establishing and describing boundaries of a community reinvestment area in the Village of Covington, designating a housing officer to administer the program and creating a community reinvestment area housing council and a tax incentive review council.

Motion to approve the status change for Greg Van De Grift from probationary status to full time non-probationary status effective immediately was made by Tobias and seconded by Reynolds. All ayes. Motion carried.

Motion to waive the three-reading rule and vote to approve Ordinance 9-20 adopting the COVID-19 leave policy effective April 1, 2020 through December 31, 2020 was made by Warner and seconded by Newman. All ayes. Motion carried.

Motion to approve Ordinance 9-20 was made by Warner and seconded by Weer. All ayes. Motion carried.

Motion to approve the (attached) Coronavirus employee pay sheets was made by Weer and seconded by Warner. All ayes. Motion carried.

Motion to approve the terms of assessment repayment (one-time 6% administrative fee) for the 2020 sidewalk program was made by Newman and seconded by Weer. Duff, Weer, Newman, Reynolds, and Warner voted aye. Tobias abstained. Motion carried.

Motion to adjourn made by Weer and seconded by Newman. All ayes.
Meeting adjourned 7:36 PM.

Fiscal Officer

Mayor