



COVINGTON VILLAGE COUNCIL

MEETING MINUTES

January 18, 2022

Mayor Ed McCord called the meeting to order at 7:00 p.m. The following roll call was taken for council:

Council Members Present:

- Keith Warner
- Dawn Duff
- Jesse Reynolds
- Amy Welborn
- Julie Blumenstock

Non-member Staff participating:

- Robert Buch – Village Counsel Representative
- Tim Cline – Police Sergeant
- Kyle Hinkelman - Village Administrator
- Rhonda Gill – Fiscal Officer

Consent Agenda:

The consent agenda included:

- Minutes from the January 18, 2022, meeting

A motion was made to approve the consent agenda as it stands with no modifications by Mr. Jesse Reynolds and seconded by Mr. Keith Warner. All ayes. Motion carried.

Visitors

No comments were received.

Mayor's Report

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None.

Administrator's Report

Mr. Kyle Hinkelman stated that there were many projects being worked on in January. He noted that they are working on the Schoolhouse Park project including the demolition of the Rudy Property, but did not have a timeline for when exactly that would be demolished yet.

Mr. Hinkelman also stated that the ODOT High Street Project will begin in February and once the Village receives a confirmed timeline for that project from the ODOT contractor, he will pass it along. He also noted that he and the Mayor would be meeting with businesses along High Street to work with them on their needs during the phased closing.

Mr. Hinkelman asked if the Council had any questions of him, and there were none.

Discussion Items

Mr. Hinkelman noted that the agenda had no formal items, but that two items were on the agenda as discussion items. The first item related to a facilities plan for buildings that the Village owned. Mr. Hinkelman noted that currently the Village does not have a replacement or improvement plan for the needs of the Village departments. He told Council that he was going to be working with each department to understand their needs to provide a facilities improvement plan to the Council for consideration and adoption. This plan could include new buildings, necessary existing building improvements, or consolidation of existing buildings. He stated that he does not have a timeline on when this plan will be completed but noted it would be within the coming months if time allows.

The second item noted by Mr. Hinkelman related to the marketing and branding of the Village. As the Village goes through improvements like the High Street project, he noted that the Village needs to clean up and make more consistent the Village brand. The Village has not ever formally adopted a logo, only has utilized logos that were created for the 150th and 175th celebrations. Mr. Hinkelman said that he is working on updating the brand, the website, and signage throughout the Village.

Mr. Hinkelman asked if the Council had any questions and Ms. Welborn asked when the four-way stops would be installed. Mr. Hinkelman noted that the Public Works

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Department has the stop signs ready, but since the process will include pouring concrete, they are waiting until it begins to warm up a bit before they pour the concrete. It will likely be around March 1.

Mayor McCord noted that the Village learned from the last High Street project that more signage is necessary, and that the Village will put up more wayfinding signage this time around, especially related to getting people to downtown businesses.

Ms. Blumenstock asked if alleyways and trash would be negatively impacted. Mr. Hinkelman noted that they had a meeting with the Public Works Department about this topic and that an alternative map was being worked on. No changes would be necessary to the trash day or route.

Ms. Welborn asked if the Village had setup specific meetings with each business. Mr. Hinkelman noted that the Village had not but planned on doing so once ODOT selects a contractor and a timeline for completion is finalized.

ORDINANCES AND RESOLUTIONS

Third Reading Considerations

None

Second Reading Considerations

None

First Reading Considerations

None

Police Chief and Elected Officials' Comments

There were none.

Executive Session

None

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Adjournment

A motion was made by Mr. Warner, seconded by Ms. Duff. Meeting adjourned at 7:19 PM.

Fiscal Officer

Mayor

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