

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 01-22

AN ORDINANCE TO MODIFY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget appropriations for 2022 under Ordinance 30-21; and

WHEREAS, it is necessary to revise appropriations for the Village Expenditures in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change the 2021 End of Year Fund Balances to the following:

- General (10) from \$500,000 to \$665,757
- Fire/EMS (15) from \$25,000 to \$24,982
- Street (20) from \$250,000 to \$352,810
- Perm. Tax (21) from \$11,640 to \$13,638
- State Hwy (22) from \$48,154 to \$60,809
- Street Light (24) from \$30,084 to \$1,225
- Capital (40) from \$175,000 to \$170,624
- Water (50) from \$575,000 to \$684,000
- Sewer (52) from \$525,000 to \$604,000
- Trash (54) from \$75,000 to \$120,900

SECTION 2: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.1015100	\$373,000	\$376,000	Step Increases Updated
10.701.5211	\$22,000	\$24,000	Future OPERS increase
10.701.5349	\$15,000	\$23,000	Ground Sign Replacement Quote
10.701.5370	\$14,000	\$19,000	Website Creation
10.701.5910	\$585,000	\$484,000	No transfer to Street Fund

B. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5252	\$1,000	\$3,000	Additional Training Needs
50.500.5710	\$222,000	\$329,000	2 nd 2021 Payment being made in 2022
50.500.5720	\$36,000	\$43,500	2 nd 2021 Payment being made in 2022

C. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5252	\$1,500	\$3,000	Additional Training Needs
52.552.5720	\$0	\$7,000	Debt Service for Loans

SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: January 31, 2022:



Edward L. McCord, Mayor


Jesse Reynolds, President of Council

Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 02-22

AN ORDINANCE APPROVING, ADOPTING AND ENACTING AMERICAN LEGAL PUBLISHING'S OHIO BASIC CODE, 2022 EDITION, AS THE CODE OF ORDINANCES FOR THE VILLAGE OF COVINGTON, OHIO, AND DECLARING AN EMERGENCY.

WHEREAS, the present general and permanent ordinances of the municipality are inadequately arranged and classified and are insufficient in form and substance for the complete preservation of the public peace, health, safety and general welfare of the municipality and for the proper conduct of its affairs.

WHEREAS, American Legal Publishing Corporation publishes a Code of Ordinances suitable for adoption by municipalities in Ohio.

WHEREAS, it is necessary to provide for the usual daily operation of the municipality and for the immediate preservation of the public peace, health, safety and general welfare of the municipality that this ordinance take effect at an early date.

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, that:

SECTION 1: American Legal Publishing's Ohio Basic Code, 2022 Edition, as reviewed and approved by the Legislative Authority, is hereby adopted and enacted. Any prior version of the Ohio Basic Code which may have been previously adopted by the municipality is hereby repealed as obsolete and is hereby replaced in its entirety by this Ohio Basic Code, 2022 Edition.

SECTION 2: One copy of American Legal Publishing's Ohio Basic Code, 2022 Edition, certified as correct by the Mayor and Clerk of the Legislative Authority, as required by Ohio Revised Code § 731.23, shall be kept in its initial form on file in the office of the Clerk of the municipality and retained as a permanent ordinance record of the municipality. The Clerk of the municipality is authorized and directed to publish a summary of all new matters contained in the Code of Ordinances as required by Ohio Revised Code § 731.23. Such summary is attached hereto and marked as "Exhibit A".

SECTION 3: All ordinances and resolutions or parts thereof which are in conflict or inconsistent with any provision of the Ohio Basic Code, 2022 Edition, as adopted in Section 1 hereof, are hereby repealed as of the effective date of this ordinance, except as follows:

(A) The enactment of the Ohio Basic Code, 2022 Edition, shall not be construed to affect a right or liability accrued or incurred under any legislative provision prior to the effective date of such enactment, or an action or proceeding for the enforcement of such right or liability. Such enactment shall not be construed to relieve any person from punishment for an act committed in violation of any such legislative provision, nor to affect an

indictment or prosecution therefor. For such purposes, any such legislative provision shall continue in full force notwithstanding its repeal for the purpose of revision and codification.

(B) The repeal of provided above shall not affect:

- (1) The grant of creation of a franchise, license, right, easement or privilege;
- (2) The purchase, sale, lease or transfer of property;
- (3) The appropriation or expenditure of money or promise or guarantee of payment;
- (4) The assumption of any contract or obligation;
- (5) The issuance and delivery of any bonds, obligations or other instruments of indebtedness;
- (6) The levy or imposition of taxes, assessments or charges;
- (7) The establishment, naming, vacating or grade level of any street or public way;
- (8) The dedication of property or plat approval;
- (9) The annexation or detachment of territory;
- (10) Any legislation enacted subsequent to the adoption of this ordinance.
- (11) Any legislation specifically superseding the provision of the Ohio Basic Code.

SECTION 4: Whenever reference is made in any documents, publications, or signs of the municipality, including but not limited to traffic tickets and traffic-control signs, to a section as it existed in a former edition of the Ohio Basic Code, the reference shall extend and apply to the section referred to as subsequently amended, revised, recodified, or renumbered.

SECTION 5: This ordinance is declared to be an emergency measure necessary for the immediate preservation of the peace, health, safety, and general welfare of the people of this municipality, and shall take effect at the earliest date provided by law.

ADOPTED: February 7, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 03-22

AN ORDINANCE ACCEPTING AND APPROVING THE RE-PLAT OF LOTS 682 AND 683 IN THE VILLAGE OF COVINGTON.

WHEREAS, the Village of Covington Planning Commission heard PC Case #01-22, a request to replat lots 682 and 683 in the Village of Covington, Ohio and is recommending approval of the request; and

WHEREAS, the Council possess the authority to control the platting of lots in the Village of Covington, and finds that the replatting of lots 682 and 683 is warranted; and


NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: The plat and survey attached as Exhibit A replatting lots 682 and 683 is approved and accepted by the Village of Covington, and the Fiscal Officer, Mayor, and President of Council are authorized to sign the plat attached hereto on the behalf of the Village; and

SECTION 2: This Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: March 7, 2022:


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 04-22

AN ORDINANCE TO TRANSFER FUNDS FROM THE GENERAL FUND (#10) TO THE CARES ACT FUND (#11) AND TO MODIFY APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget appropriations for 2022 under Ordinance 30-21, and modified those appropriations under Ordinance 01-22; and

WHEREAS, after review from the State of Ohio, it was determined that there was an incorrect posting that occurred in 2020 that involved the CARES Fund in the amount of \$57.55 which needs to be paid for through the General Fund; and

WHEREAS, it is necessary to revise appropriations for the Village Expenditures in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: A transfer of \$57.55 from the General Fund (#10) to the CARES Fund (#11) is authorized by the Village of Covington Council to correct a misposting that occurred in 2020, zero out the CARES Fund, and will be reflected in the 2022 financial statements.

SECTION 2: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5910	\$484,000	\$485,000	Mistake on previous appropriation

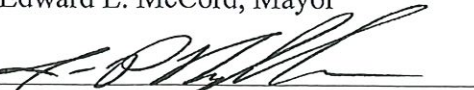
SECTION 3: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: March 7, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 05-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, and Ordinance 04-22; and

WHEREAS, it is necessary to revise appropriations for the Village Expenditures in accordance with Section 5705.40 of the Ohio Revised Code; and

WHEREAS, it is also necessary to revise revenues for the Village to clearly reflect Ordinance 33-21 approved in December, 2021 which converted a loan from the General Fund #10 to the Trash Fund #54 to a transfer; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5910	\$485,000	\$651,886.19	Reflection of \$166,886.19 Trash Loan
10.101.5520	\$2,500	\$5,000	Purchase of Car Printers from 2021

B. ARPA Fund (12)

Line Item	Current Appropriation	New Appropriation	Reason
12.112.5910	\$283,665.87	\$283,665.87	Correction of Line Item #

C. Trash Fund (54)

Line Item	Current Appropriation	New Appropriation	Reason
54.554.5920	\$0	\$166,886.19	Reflection of \$166,886.19 Trash Loan

SECTION 2: Change in revenue of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.000.4941	\$0	\$166,886.19	Reflection of \$166,886.19 Trash Loan

B. Trash Fund (54)

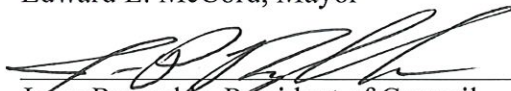
Line Item	Current Appropriation	New Appropriation	Reason
54.000.4931	\$0	\$166,886.19	Reflection of \$166,886.19 Trash Loan

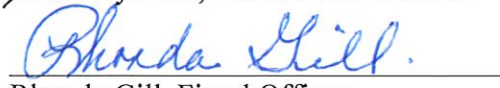
SECTION 3: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: March 21, 2022:


 Edward L. McCord, Mayor


 Jesse Reynolds, President of Council


 Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 06-22

**AN ORDINANCE CREATING A FINANCIAL ANALYST POSITION
MODIFYING THE POSITION DESCRIPTION PLAN AND AMENDING THE
SALARY ORDINANCE FOR THE VILLAGE OF COVINGTON, OHIO**

WHEREAS, the Village of Covington wishes create the position of Financial Analyst, a non-exempt part-time position; and

WHEREAS, it is necessary to amend the Position Description Plan (Organizational Chart) to include the new Financial Analyst Position; and

WHEREAS, it is necessary to amend the Salary Ordinance 28-21 to create a salary range for the Village of Covington's Financial Analyst Position; and

WHEREAS, it is necessary to amend the 2022 approved appropriations within Ordinance 04-22 to create a line item 10.701.5150 Gross Salary Financial Analyst in the General Fund (10) with appropriations of \$20,000 for the Village of Covington's Financial Analyst Position for 2022; and

NOW THEREFORE, BE IT ORDAINED by the legislative authority of the Village of Covington, State of Ohio, a majority of all members elected thereto concurring, that:

SECTION 1: Ordinance 27-21 is repealed and replaced with the attached Exhibit A, specifically creating the part-time position of Financial Analyst with a position description as described in Exhibit B;

SECTION 2: Ordinance 28-21 is modified in part, specifically Section 3, Administration (attached hereto as Exhibit C) and the following shall be included as compensation for the Financial Analyst position:

- Financial Analyst
 - Step 1: \$22.00 / Hour
 - Step 2: \$22.44 / Hour
 - Step 3: \$23.00 / Hour
 - Step 4: \$23.46 / Hour
 - Step 5: \$24.40 / Hour

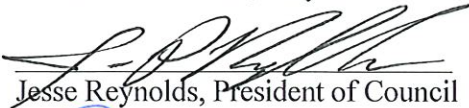
SECTION 3: The Village of Covington Council authorizes the addition of noted appropriations within the 2022 Village of Covington Expense Budget for the new compensation of the Financial Analyst of \$20,000.00 within the newly created line item 10.701.5150 within the General Fund (10).

SECTION 4: This Ordinance provides for appropriations for the new compensation of the Financial Analyst and shall take effect at the earliest time permitted by law.

APPROVED: April 4, 2022



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 07-22

AN ORDINANCE REPEALING AND REPLACING THE SALARY ORDINANCE FOR
THE VILLAGE OF COVINGTON

WHEREAS, it is necessary to establish a salary ordinance for all non-elected hourly employees of the Village of Covington; and

WHEREAS, this ordinance is reviewed periodically to assure that the Village of Covington has fair and competitive pay ranges; and

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:

SECTION 1: All previous salary ordinances and their amendments attached hereto are repealed.

SECTION 2: Required Certifications, Levels Defined.

- **Required Certificates:**

- The Utilities Director, Water Supervisor, and the Wastewater Supervisor shall prior to accepting said positions obtain and maintain water and/or wastewater certificates from the Ohio EPA equal to the Ohio EPA's classification of the water and wastewater treatment works necessary for full operation of the facilities for the Village of Covington.
- The Public Works Director and Public Works Supervisor shall attempt to obtain and maintain a State of Ohio Commercial Applicator license.
- All Utilities and Public Works Department Employees shall obtain and maintain a class B CDL within six months of employment.
- Failure to obtain or maintain said licenses warrants the employee's termination or demotion from said positions.

- **Steps Defined**

- Each formally defined and created position in the Village of Covington has a pay range which includes multiple steps. These steps allow an employee to move up within the organization depending on their performance, time at the same step, or new skills.
- There is no requirement for an employee to move up a step per year, only after their annual review and determination by the Village Administrator and Mayor.

- **Probationary employees**

- All newly hired employees, except for police officers, shall be deemed probationary employees and may be terminated without cause prior to the end of one year of service with the Village.
- Police officers' probationary period is defined in O.R.C. section 737.17 and shall be subject to termination as set forth in O.R.C. Chapter 737.
- **Full-time employee defined.**
 - A full-time employee is defined as one who is regularly scheduled to work 30 hours or more per week in any capacity for the Village and is not a seasonal, contract, or temporary employee.

SECTION 3: Beginning on the date of approval of this Ordinance, the compensation of employees of the Village of Covington shall be and hereby is fixed as shown below:

- **Administration:**
 - Village Administrator – Salary set by contract and separate ordinance.
 - Fiscal Officer – Salaried Position
 - Step 1: \$41,600
 - Step 2: \$43,300
 - Step 3: \$45,100
 - Step 4: \$47,000
 - Step 5: \$51,000
 - Step 6: \$53,500
 - Financial Analyst – Hourly Position
 - Step 1: \$22.00 / Hour
 - Step 2: \$22.44 / Hour
 - Step 3: \$23.00 / Hour
 - Step 4: \$23.46 / Hour
 - Step 5: \$24.40 / Hour
 - Office Manager / Utility Billing Clerk – Hourly Position
 - Step 1: \$15.50 / Hour
 - Step 2: \$16.28 / Hour
 - Step 3: \$17.09 / Hour
 - Step 4: \$17.94 / Hour
 - Step 5: \$19.02 / Hour
 - Custodian – Hourly Position
 - Step 1: \$10.00 / Hour
 - Step 2: \$10.50 / Hour
 - Step 3: \$11.03 / Hour
 - Step 4: \$11.58 / Hour
 - Step 5: \$12.27 / Hour
- **Police:**

- Police Chief – Hourly Position
 - Step 1: \$ 27.00 / Hour
 - Step 2: \$ 28.35 / Hour
 - Step 3: \$ 29.77 / Hour
 - Step 4: \$ 31.26 / Hour
 - Step 5: \$ 32.82 / Hour
- Police Sergeant – Hourly Position
 - Step 1: \$22.00 / Hour
 - Step 2: \$23.10 / Hour
 - Step 3: \$24.26 / Hour
 - Step 4: \$25.47 / Hour
 - Step 5: \$27.00 / Hour
- Police Officer – Hourly Position
 - Step 1: \$21.00 / Hour
 - Step 2: \$22.05 / Hour
 - Step 3: \$23.15 / Hour
 - Step 4: \$24.31 / Hour
 - Step 5: \$25.77 / Hour
- Part-Time Police Officer – Hourly Position
 - Step 1: \$17.00 / Hour
 - Step 2: \$18.00 / Hour
- Police Clerk – Hourly Position
 - Step 1: \$10.76 / Hour
 - Step 2: \$11.30 / Hour
 - Step 3: \$11.86 / Hour
 - Step 4: \$12.46 / Hour
 - Step 5: \$13.20 / Hour

- **Village Services**

- Utilities Director – Hourly Position
 - Step 1: \$30.91 / Hour
 - Step 2: \$31.42 / Hour
 - Step 3: \$32.45 / Hour
 - Step 4: \$32.97 / Hour
 - Step 5: \$33.48 / Hour
- Public Works Director – Hourly Position
 - Step 1: \$20.00 / Hour
 - Step 2: \$21.00 / Hour
 - Step 3: \$22.05 / Hour
 - Step 4: \$23.15 / Hour
 - Step 5: \$24.54 / Hour
- Public Works Supervisor – Hourly Position
 - Step 1: \$19.00 / Hour
 - Step 2: \$19.95 / Hour
 - Step 3: \$20.95 / Hour
 - Step 4: \$21.99 / Hour

- Step 5: \$23.09 / Hour
- Water Supervisor – Hourly Position
 - Step 1: \$26.31 / Hour
 - Step 2: \$27.63 / Hour
 - Step 3: \$29.01 / Hour
 - Step 4: \$30.46 / Hour
 - Step 5: \$32.10 / Hour
- Wastewater Supervisor – Hourly Position
 - Step 1: \$26.31 / Hour
 - Step 2: \$27.63 / Hour
 - Step 3: \$29.01 / Hour
 - Step 4: \$30.46 / Hour
 - Step 5: \$32.10 / Hour
- Utility Operator 2 – Hourly Position
 - Step 1: \$20.43 / Hour
 - Step 2: \$21.45 / Hour
 - Step 3: \$22.52 / Hour
 - Step 4: \$23.65 / Hour
 - Step 5: \$24.83 / Hour
- Public Works Laborer – Hourly Position
 - Step 1: \$16.00 / Hour
 - Step 2: \$16.72 / Hour
 - Step 3: \$17.56 / Hour
 - Step 4: \$18.43 / Hour
 - Step 5: \$19.17 / Hour
 - Step 6: \$19.94 / Hour
 - Step 7: \$20.74 / Hour
 - Step 8: \$21.36 / Hour
- Part-Time Public Works Laborer
 - Step 1: \$15.00 / Hour
 - Step 2: \$15.75 / Hour

SECTION 4: Any employee within the Public Works Laborer position who has obtained an Ohio EPA Water Treatment 1, Wastewater Treatment 1, or Wastewater Treatment 2 license is entitled to an additional \$1.00 / hour for each license on top of their step rate once they provide documentation of such certification.

SECTION 5: This Ordinance provides for the appropriation of salaries and other benefits and pursuant to Ohio Law shall take effect at the earliest time provided under the law.

Approved this 4th day of April, 2022.

Edward L. McCord

Edward L. McCord, Mayor

Jesse Reynolds

Jesse Reynolds, President of Council

Rhonda Gill

Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 08-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, and Ordinance 05-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5910	\$485,000	\$651,886.19	Reflection of \$166,886.19 Trash Loan
10.101.5520	\$2,500	\$5,000	Purchase of Car Printers from 2021

B. Street Fund (20)

Line Item	Current Appropriation	New Appropriation	Reason
20.601.5310	\$6,000	\$7,000	Utility Cost Increases
20.601.5393	\$4,500	\$6,000	Truck Repair Costs
20.601.5395	\$6,500	\$10,000	Fuel Cost Increases
20.601.5410	\$750	\$1,500	Additional Office Supply Needs
20.601.5420	\$5,000	\$7,000	O&M Increased Costs
20.601.5425	\$12,500	\$15,000	Road Salt Purchasing
20.601.5430	\$1,500	\$4,000	Bldg. Repair Costs

C. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5310	\$22,000	\$25,000	Utility Cost Increases
50.500.5321	\$2,500	\$3,500	Phone / Internet Costs
50.500.5395	\$3,000	\$5,000	Fuel Cost Increases
50.500.5399	\$10,000	\$12,000	Lab Fee Increases
50.500.5425	\$27,500	\$30,000	Increase in Salt Costs
50.500.5427	\$16,000	\$18,000	Increase in Chemical Costs

50.500.5720	\$43,500	\$59,000	November Debt Payment Made in 2022
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D. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5225	\$6,000	\$16,000	Worker's Comp Costs
52.552.5310	\$37,500	\$40,000	Utility Cost Increases
52.552.5321	\$2,500	\$3,500	Phone / Internet Cost Increase
52.552.5340	\$15,000	\$17,500	Sludge Hauling Cost Increase
52.552.5399	\$7,500	\$10,000	Lab Fee Increases
52.552.5427	\$2,000	\$4,500	Chemical Cost Increase
52.552.5725	\$39,000	\$123,000	November Debt Payment Made in 2022
52.552.5726	\$17,500	\$20,000	November Debt Payment Made in 2022

E. Trash Fund (54)

Line Item	Current Appropriation	New Appropriation	Reason
54.554.5393	\$16,000	\$20,000	Truck Repair Costs
54.554.5395	\$8,000	\$12,000	Fuel Cost Increases
54.554.5396	\$4,500	\$7,000	Fuel Cost Increases
54.554.5710	\$37,056	\$39,000	Debt Service Payment Increase

SECTION 2: Change in revenue of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Revenue	New Revenue	Reason
10.000.4820	\$0	\$615,000	Schoolhouse Park Donations
10.000.4821	\$13,932.28	\$12,654.59	March 2022 County Estimate

B. Fire & EMS Fund (15)

Line Item	Current Revenue	New Revenue	Reason
15.000.4231	\$2,929.08	\$2,687.14	March 2022 County Estimate

C. Street Fund (20)


Line Item	Current Revenue	New Revenue	Reason
20.000.4931	\$100,000	\$0	No need to transfer funds into Street


SECTION 3: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: ^{Mar 16, 2022} ~~April 18, 2022~~:


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 09-22

AN ORDINANCE ADOPTING A VILLAGE COUNCIL MEETING
STREAMING POLICY FOR THE VILLAGE OF COVINGTON

WHEREAS, The Village of Covington Council generally has regular meetings on the first and third Monday of each month at 7PM in the Village Government Center, which are meetings that are open to the public, have a public comment portion of the meeting, and allow public discussions on legislation as required by pertinent local, state, and federal regulations; and

WHEREAS, the Village of Covington Council has a need to adopt a formal policy related to the streaming of Council Meetings to assure compliance with local, state, and federal regulations related to the storage and management of such recordings and to provide clarity of services for anyone who wishes to be involved in the Village Council meetings; and

WHEREAS, The Village of Covington Council utilizes formal meeting minutes that are approved at subsequent meetings as the official documentation of the meeting proceedings and does not have a need for recordings to serve any purpose beyond being informational to the general public and to provide additional ways for the public to be able to view Council Meetings; and

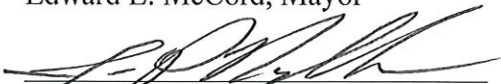
NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:


SECTION 1: Policy – Admin – 12-22 – Meeting Streaming, attached as Exhibit A is adopted.

SECTION 2: This Ordinance and therefore this policy shall take effect and be in force from and after the earliest period allowed by law.

Approved this June 21, 2022.


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer



VILLAGE OF COVINGTON

POLICY – ADMIN – 12-22 MEETING STREAMING POLICY

1. Purpose.

The Village of Covington, Ohio hereafter referred to as the Village, holds regularly scheduled public Village Council meetings multiple times per month in the Government Center and intends to make those public meetings available to stream live via a weblink from the Village website and at a designated website host to allow more access to view the public meeting.

2. General Provisions

- A. The Village shall, to the best of its ability, make the Village Council Meetings available for video streaming via a publicly available service, such as Facebook, YouTube, Zoom, etc. at no cost to the viewer.
- B. The Village will not stream any other meetings including the Planning Commission, Board of Zoning Appeals, or any other public board or commission within the Village.
- C. The Village will attempt to start the video stream as the meeting starts and will end the stream after the meeting is completed.
- D. The Village will not store said streamed meeting, nor keep any recordings of said meeting, and will utilize the formal meeting minutes adopted by the Village Council as the official documentation of the meeting.

3. Comment Policy

By maintaining a presence on various internet platforms, the Village does not intend to create a public forum for comments from the public. No comments will be permitted on any live streams. Should a member of the public wish to communicate with the Village, please come to the public meeting or contact or e- mail the Village Administrator directly.

Policy Last Updated: June 2022

VILLAGE OF COVINGTON

1 South High Street, Covington, OH 45318
phone: (937) 473-3420 | www.villageofcovington.com

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 10-22

AN ORDINANCE AMENDING THE OFFICIAL ZONING MAP OF
THE VILLAGE OF COVINGTON AND CHANGING THE
ZONING DESIGNATION OF PARCEL H19-011442 FROM “R-2”
AND “NB” TO “HS” HIGHWAY SERVICE DISTRICT

WHEREAS, The Village of Covington adopted an Official Zoning Ordinance for the Village of Covington in 1992; and

WHEREAS, Article VII of the Zoning Ordinance required the establishment of zoning maps for the Village of Covington; and

WHEREAS, said map was created previously and adopted in said zoning ordinance and it is now necessary to modify said zoning map and change the zoning of parcel H19-011442 (301 E. Troy Pike) located in the Village of Covington, Ohio; and


NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:


SECTION 1: Zoning Classifications of parcel H19-011442 (301 E. Troy Pike) shall be modified to repeal the “R-2” and “NB” designations and replaced with the “HS” Highway Service District with no changes to the existing “F” Floodplain District designation.

SECTION 2: The Zoning Map attached as “Exhibit A” is adopted as the Zoning Map for the parcel H19-011442 (301 E. Troy Pike) located in the Village of Covington, Ohio, and the complete Village of Covington Zoning Map is amended to reflect this modification.

SECTION 3: This Ordinance shall take effect at the earliest time as provided by law.

Approved this June 28, 2022.


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 11-22

AN ORDINANCE PERMANENTLY CLOSING A PORTION OF
DODDS STREET AT PEARL STREET/US 41

WHEREAS, The Village of Covington Council has the authority to close roadways with the Village and has done so from time to time, when the roadway no longer provides a public purpose or specific safety reasons have been provided; and

WHEREAS, Dodds Street is a Village roadway within the Village of Covington that has right-of-way dedicated east to west from US41/Pearl Street to the Stillwater River, with portions of the right-of-way west of US48 (High Street) unimproved; and

WHEREAS, Dodds Street east of US48 (High Street), has no homes addressed off of the Street, with the four homes which face the roadway addressed off of Pearl Street, US41 (Troy Pike), and US48 (High Street); and

WHEREAS, Dodds Street has been used as a cut-through for traffic unwilling to wait at the intersection of US41 and US48, which creates a safety issue for residents along the portion of Dodds Street between US41/Pearl Street and US48, and creates a safety issue for drivers making a left turn movement from Dodds Street to south US48, which is the primary movement made by cut-through traffic; and

WHEREAS, after consultation with residents, Village staff, hired engineers, and legal counsel it is the desire of the Village of Covington Council to close the east end of Dodds Street at Pearl Street and US41 (Troy Pike), as described in the attached Exhibit A, creating a dead-end street with a turnaround, and not reducing the access to the properties that face Dodds Street currently; and

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:


SECTION 1: The east end of Dodds Street, as shown in Exhibit A, shall be closed permanently, and the pavement shall be removed and replaced with a curbed landscape mound. Additionally, a turnaround shall be built on the east end of Dodds Street within the right-of-way to provide a place for vehicles to turnaround. No parking will be permitted within this turnaround.


SECTION 2: This Ordinance shall take effect at the earliest time as provided by law.

Approved this July 18, 2022.

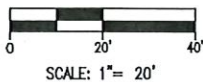
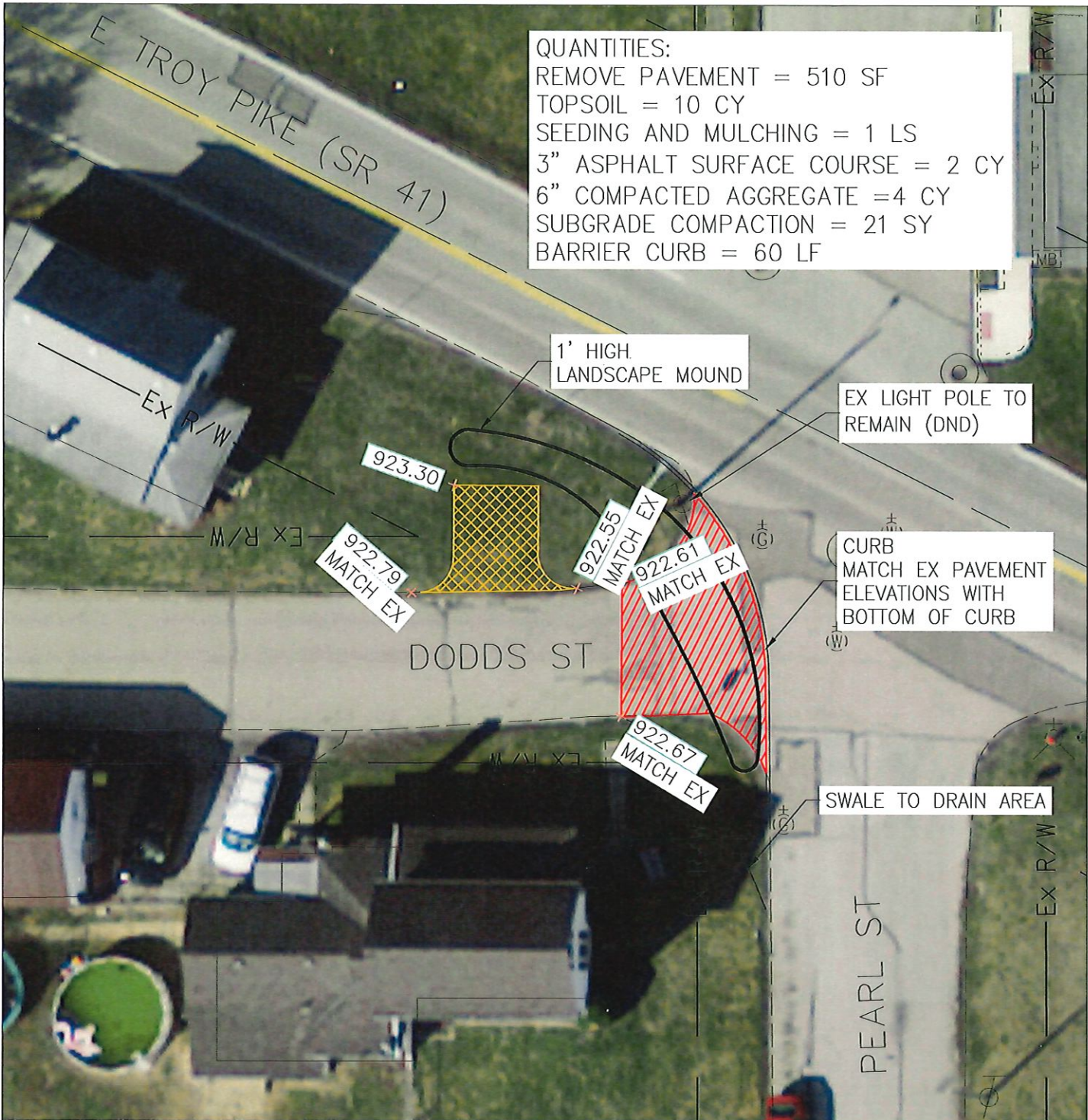
ABSENT

Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

QUANTITIES:
 REMOVE PAVEMENT = 510 SF
 TOPSOIL = 10 CY
 SEEDING AND MULCHING = 1 LS
 3" ASPHALT SURFACE COURSE = 2 CY
 6" COMPACTED AGGREGATE = 4 CY
 SUBGRADE COMPACTION = 21 SY
 BARRIER CURB = 60 LF



TURN AROUND AREA (PROPOSED PAVEMENT 3" ASPHALT SURFACE COURSE 6" AGGREGATE BASE)



REMOVE PAVEMENT

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 12-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, and Ordinance 08-12; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.101.5520	\$5,000	\$15,000	Police Capital Purchase from 2021 reflected in 2022 due to procurement issues

SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: June 21, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 13-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, and Ordinance 12-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5346	\$21,000	\$25,000	Higher than average tax returns

B. Street Fund (20)

Line Item	Current Appropriation	New Appropriation	Reason
20.601.5346	\$5,500	\$9,000	Higher than average tax returns

C. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5710	\$329,000	\$335,000	OWDA Loan Payments / Fees
50.500.5720	\$59,000	\$64,000	OWDA Loan Payments / Fees

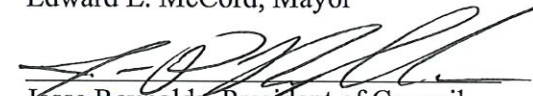
SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.


SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of

Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: June 28, 2022:


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 14-22

AN ORDINANCE ACCEPTING AND APPROVING THE RE-PLAT OF LOT PT. 1205
IN THE VILLAGE OF COVINGTON.

WHEREAS, the Village of Covington Planning Commission heard PC Case #03-22, a request to replat of Lot PT. 1205 in the Village of Covington, Ohio, also known as Parcel H19-011488 and Parcel H19-011482 and is recommending approval of the request in a 4-0 vote; and

WHEREAS, the Council possess the authority to control the platting of lots in the Village of Covington, and finds that the replatting of lot pt. 1205 is warranted; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: The plat and survey attached as Exhibit A replatting lot pt. 1205, otherwise known as Parcel ID# H19-011488 and Parcel H19-011482, is approved and accepted by the Village of Covington, and the Fiscal Officer, Mayor, and President of Council are authorized to sign the plat attached hereto on the behalf of the Village; and

SECTION 2: This Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: Aug 1st, 2022:

ABSENT

Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 15-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22; and Ordinance 13-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5346	\$10,000	\$20,000	Fuel Increases
10.701.5320	\$14,000	\$16,000	Copier Expenses
10.701.5370	\$19,000	\$25,000	Software Expenses

B. Street Fund (20)

Line Item	Current Appropriation	New Appropriation	Reason
20.601.5395	\$10,000	\$20,000	Fuel Increases
20.601.5310	\$7,000	\$10,000	Utility Expenses

C. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5395	\$5,000	\$10,000	Fuel Increases
50.500.5425	\$30,000	\$42,000	Salt Increases
50.500.5427	\$18,000	\$36,000	Chemical Increases

D. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5395	\$4,000	\$8,000	Fuel Increases

E. Trash Fund (54)

Line Item	Current Appropriation	New Appropriation	Reason
54.554.5395	\$12,000	\$24,000	Fuel Increases
54.554.5396	\$7,000	\$14,000	Fuel Increases

SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

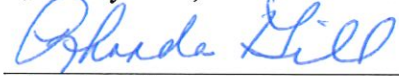
ADOPTED: July 18, 2022:

ABSENT

Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 16-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22; Ordinance 13-22; and Ordinance 15-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5500	\$0	\$643,125	OWDA Design Loan

SECTION 2: Change in revenue of the following funds for the following line items and purpose:

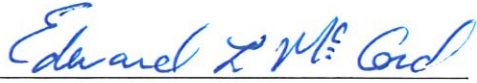
A. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.000.4425	\$0	\$643,125	OWDA Loan Proceeds

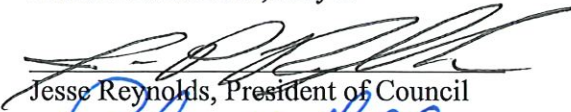
SECTION 3: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown in Exhibit A, an updated Overall Budget, Revenue Budget, and Expense Budget.

SECTION 4: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

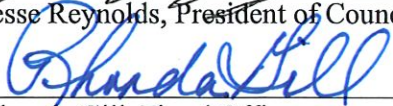
ADOPTED: August 15, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 17-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22, Ordinance 13-22, Ordinance 15-22, and Ordinance 16-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.101.5100	\$376,000	\$391,000	Additional Overtime - Police
10.101.5211	\$4,000	\$4,100	Police OPERS Increase
10.101.5213	\$6,000	\$6,500	Police Medicare Increase
10.101.5225	\$7,000	\$8,000	Police HSA Increases
10.101.5350	\$3,000	\$3,500	Lexipol Increased Costs
10.101.5395	\$10,000	\$13,000	Police Fuel Costs
10.701.5221	\$3,000	\$4,000	Employee HSA Increases
10.701.5225	\$4,000	\$5,000	Employee Worker's Comp Increases
10.701.5310	\$16,000	\$17,000	Utilities Increase
10.701.5321	\$6,000	\$7,000	Phone / Internet Increases
10.701.5344	\$50,000	\$60,000	Income Tax Contract Increase
10.701.5346	\$35,000	\$42,000	Income Tax Refunds
10.701.5349	\$23,000	\$29,000	Government Center Architectural
10.701.5431	\$5,000	\$6,000	General Tax Increase

B. Street Fund (20)

Line Item	Current Appropriation	New Appropriation	Reason
20.601.5211	\$22,000	\$23,000	Employee OPERS Increase
20.601.5225	\$5,000	\$6,000	Employee HSA Increase
20.601.5330	\$2,000	\$3,000	Co. Auditor Collection Fees
20.601.5346	\$9,000	\$12,000	Income Tax Refunds
20.601.5420	\$7,000	\$10,000	Increased Operation Costs
20.601.5425	\$15,000	\$17,000	Road Salt Increases

C. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5310	\$25,000	\$27,000	Utilities Increase
50.500.5321	\$3,500	\$4,500	Phone / Internet Increases
50.500.5425	\$42,000	\$50,000	Water Plant Salt Increases
50.500.5427	\$36,000	\$45,000	Water Plant Chemical Increases

D. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5225	\$16,000	\$18,000	Employee Worker's Comp Increases
52.552.5310	\$40,000	\$50,000	Utilities Increase
52.552.5321	\$3,500	\$4,500	Phone / Internet Increases
52.552.5340	\$17,500	\$25,000	Sludge Handling Increases
52.552.5399	\$10,000	\$12,000	Lab Fees Increase
52.552.5415	\$10,000	\$12,000	Software Support Increases

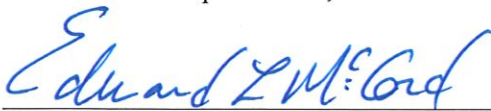
E. Trash Fund (54)

Line Item	Current Appropriation	New Appropriation	Reason
54.554.5211	\$7,000	\$8,000	Employee OPERS Increases
54.554.5220	\$7,000	\$8,000	Employee Insurance Increases
54.554.5221	\$1,000	\$2,000	Employee HSA Increases
54.554.5415	\$3,000	\$6,000	Software Support Increases

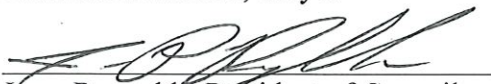
SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown above and in Exhibit A attached.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: September 6, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 18-22

**AN ORDINANCE VACATING A PORTION OF GRANT STREET,
A PORTION OF MAPLE STREET, AND AN UNNAMED PUBLIC
RIGHT-OF-WAY IN THE VILLAGE OF COVINGTON**

WHEREAS, The Village of Covington Council has the authority to vacate roadways within the Village and the Village Council finds it necessary to vacate 325 feet of Maple Street, 385 feet of Grant Street, and 250 feet of unnamed right-of-way, as described in Exhibit A attached based on the previously approved Master Plan for Schoolhouse Park; and

WHEREAS, the legislative authority possesses the authority to vacate said right-of-way and finds that the vacation is warranted to create Schoolhouse Park; and

WHEREAS, the vacation will revert the right-of-way back to parcels owned by the Village of Covington, which will be utilized within Schoolhouse Park; and

WHEREAS, utility easements will be dedicated and reflected as described within Exhibit B; and

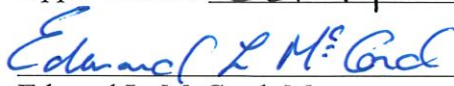
NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:

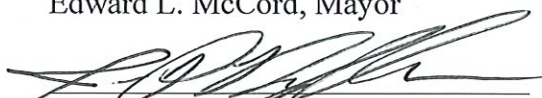
SECTION 1: the 325 feet street right-of-way of Maple Street, 385 feet of Grant Street right-of-way, and 250 feet of unnamed right-of-way as reflected in Exhibit A is hereby vacated; and

SECTION 2: Easements on the vacated right-of-way shall remain as reflected in Exhibit B; and

SECTION 3: This Ordinance shall take effect at the earliest time as provided by law.

Approved this Oct 17th, 2022.


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


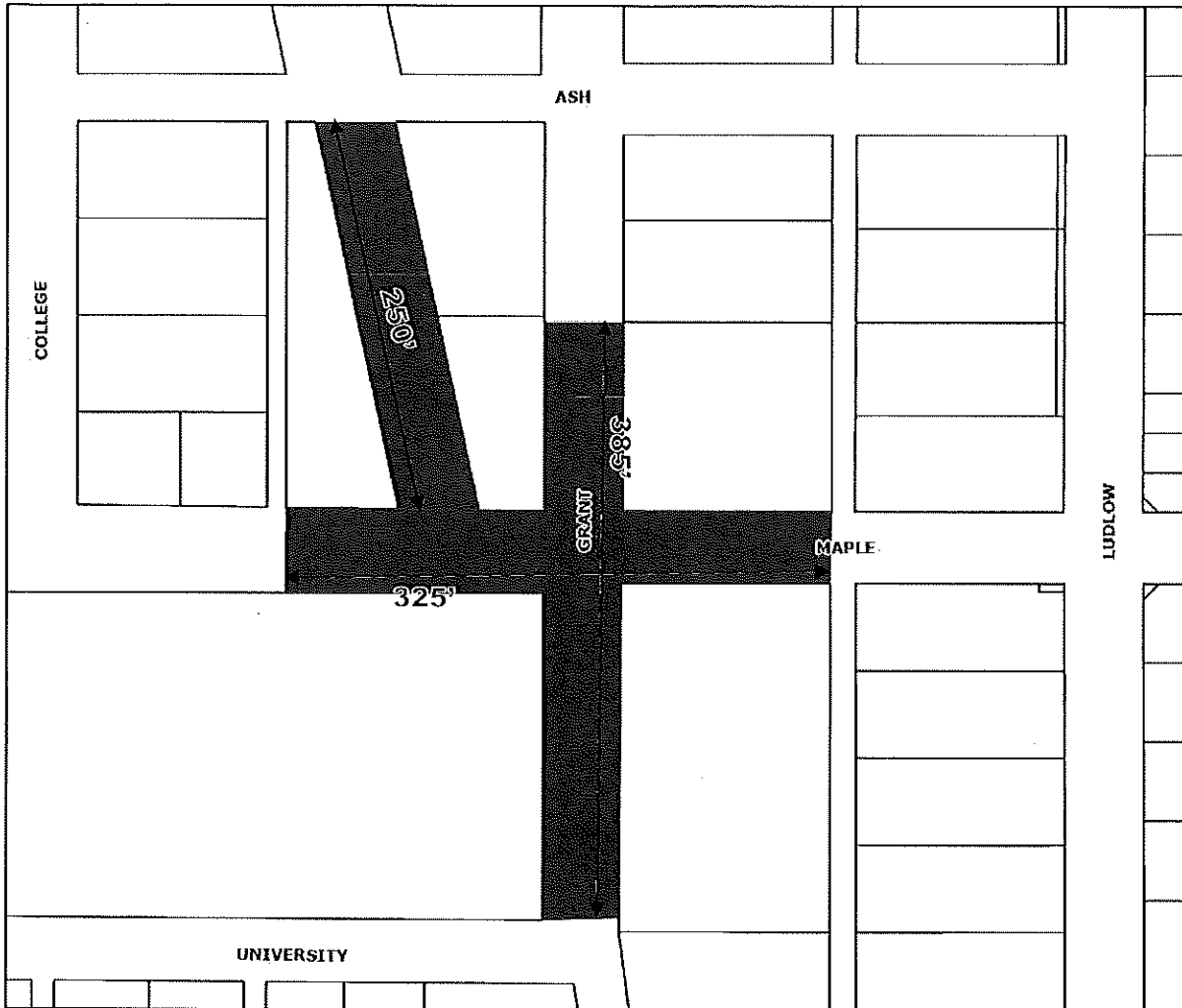

Rhonda Gill, Fiscal Officer

EXHIBIT A: ROADWAY VACATIONS



Vacation of Public Right-of-Ways:

- 250' of unused public right-of-way, which has a 50' width, between Ash Street and Maple Street.
- 385' of Grant Street, which has a 50' width, with roughly 119' north of Maple Street and roughly 210' south of Maple Street.
- 325' of Maple Street, which has a 45' width, with roughly 163' west of Grant Street and roughly 132' east of Grant Street.



**POGEMEYER
DESIGN GROUP**
A HOK, Inc. Company
10000 Woodloch Forest Dr., Suite 100
Columbus, OH 43240
614.232.7027

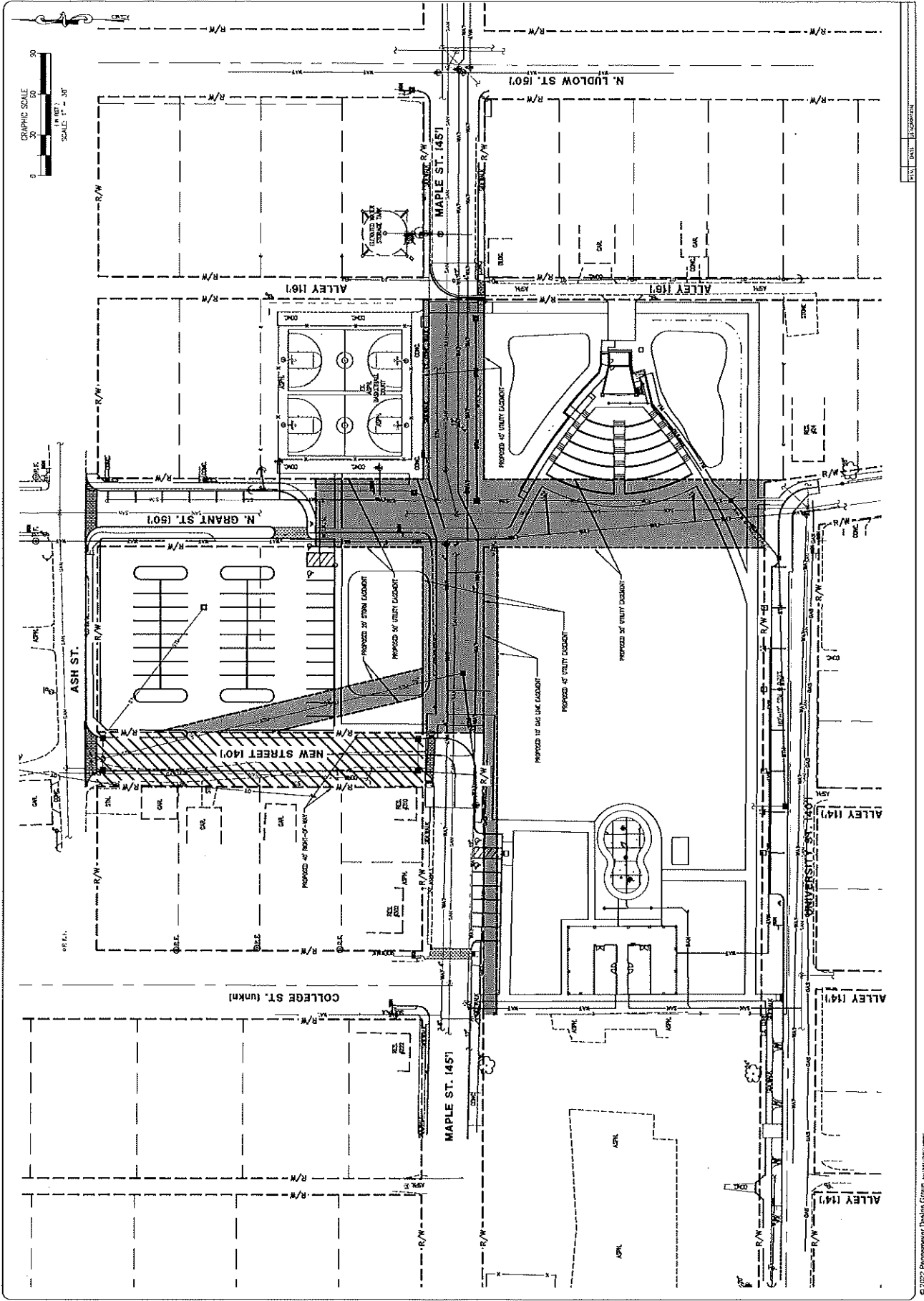
**VILLAGE OF COVINGTON
SCHOOLHOUSE PARK - SITE**
25 N. GRANT ST., COVINGTON, OH 45318

**PROPOSED RIGHT-OF-WAY
AND UTILITY EASEMENTS**

DATE	DESCRIPTION
02/23/21	ISSUED FOR PERMITS
02/23/21	REVISED
02/23/21	REVISED

C104
PROJECT NO.
DATE
DRAWN BY
CHECKED BY

SCALE: 1" = 30'
GRAPHIC SCALE
0 30 60 90 120 150 180 210 240 270 300



THIS PLAN IS THE PROPERTY OF POGEMEYER DESIGN GROUP AND IS NOT TO BE REPRODUCED OR TRANSMITTED IN ANY FORM OR BY ANY MEANS, ELECTRONIC OR MECHANICAL, WITHOUT THE WRITTEN PERMISSION OF POGEMEYER DESIGN GROUP. ANY UNAUTHORIZED REPRODUCTION OR TRANSMISSION OF THIS PLAN IS STRICTLY PROHIBITED. THE USER OF THIS PLAN ASSUMES ALL LIABILITY FOR ANY ERRORS OR OMISSIONS. THE USER OF THIS PLAN ASSUMES ALL LIABILITY FOR ANY ERRORS OR OMISSIONS. THE USER OF THIS PLAN ASSUMES ALL LIABILITY FOR ANY ERRORS OR OMISSIONS.

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 19-22

**AN ORDINANCE CREATING AN OUTDOOR SPECIAL EVENT
PERMIT AND REGULATIONS WITHIN THE VILLAGE OF
COVINGTON**

WHEREAS, The Village of Covington has a need and desire to regulate outdoor special events within the Village to provide the Village departments adequate information and time to provide for appropriate emergency provisions or other Village support if needed; and

WHEREAS, it has been determined an Outdoor Special Event Permit application and regulations attached as Exhibit A, is the most efficient, transparent, and cost-effective way to regulate such events; and

WHEREAS, regulations have been created to prioritize health, safety, and welfare of the general public at outdoor events, limiting these regulations to cover only events where the general public is invited or admitted or where income is being generated; excluding personal and private events such as birthday parties, graduation parties, and similar non-public events; and

WHEREAS, a permit shall be required for all Outdoor Events as defined within this Ordinance and all Outdoor Special Event Permit Applications shall be completed at least sixty days prior to any event being held and must include a completed application and materials and fees required within Exhibit A or modified within the Village Fee Schedule; and

WHEREAS, for the purposes of this Ordinance and the Outdoor Special Events Permit, application and regulations the following shall be the definitions used:

- **Outdoor Special Event.** Any event that takes place on public or private property that invites or admits the general public into an area to take part in special activities, attractions, music, or consumption of food or drinks (including alcohol) or similar activities and generally requires payment for access or utilization of those services.
- **Personal / Private Outdoor Events.** Outdoor events that are held for specific individuals or for a group of specific individuals on private property that do not include the invitation or admittance of the general public, nor charge a fee for access to the event.

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:

SECTION 1: All Outdoor Special Events, as defined in this Ordinance, shall be required to obtain an Outdoor Special Event Permit, receive the appropriate inspections, and pay the required fees prior to any event being held within the Village of Covington as described within this Ordinance.

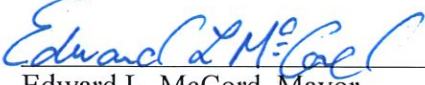
SECTION 2: For the purposes of this Ordinance and the Outdoor Special Events Permit, the following general regulations shall be followed:

- **Permit Application Process.** The person or entity requesting the Outdoor Special Events Permit shall file an application with the Village Administrator or his/her designee on forms provided by the Village within the time specified within this Ordinance.
 - The person or entity shall pay the applicable fees related to the request within the application.
 - A permit request provided for within the Ordinance shall be returned to the person or entity within 15 days of application once all materials have been received by the Village.
 - A permit request that is refused by the Village Administrator or his/her designee may be appealed to the Village Council for formal consideration and decision.
 - A permit request that is granted by the Village Administrator may be appealed to the Village Council by any resident by written request at no cost to the resident at least 15 days prior to the event being held.
 - The Village Council if required shall vote to grant or revoke the permit.
- **Penalty.** Any person or entity that violates the provisions of this Ordinance or does not obtain a permit as required shall be fined not more than one-hundred dollars (\$100.00). A separate offense shall be deemed committed each day during or on which a violation occurs or continues.


SECTION 3: Exhibit A attached, shall be the general regulations and application for the Outdoor Special Event Permit Application, and may be updated by the Village Administrator or his/her designee from time to time as necessary to assure the public health, safety, and welfare.

SECTION 4: This Ordinance shall take effect at the earliest time as provided by law.

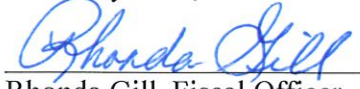
Approved this November 14, 2022.



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer



Special Event Permit Regulations & Application

A permit is required for all Special Events as defined in Ordinance 19-22. This applies to both for profit and not-for-profit organizations, and includes but is not limited to outdoor exhibitions, races, carnivals, fairs, circuses, parades, shows, musical performances, speeches, rallies, or motion pictures that are intended to make a profit. No permit is required for personal events, private events, or events that are not intended for the public to attend.

The application packet must be completed in its entirety and submitted at least **sixty (60) calendar days** before the Special Event to the Village Administrator or his/her designee. The permit will not be issued until all comments/concerns have been addressed, signatures have been received, and Village Council approval has been granted.

General Regulations

- All special event requests require a permit from the Village of Covington.
- The Village may place conditions on the Special Event as deemed appropriate to protect the health, safety, and welfare of the public.
- The Village Administrator or his/her designee may revoke a permit and demand immediate cessation of the event based upon violations of the Code, on-premises criminal acts by the event employees or when the event presents an endangerment to public safety.
- Police officers and all other Village officials shall have free access to the grounds and all booths, shows, and concessions on such grounds at all times to ensure that the event is in compliance with all Village codes.
- The size of the premises and/or parcel shall be of sufficient size to adequately accommodate the event and shall be limited to the maximum occupancy for the respective premises at which said special event is held.
- Parking areas, both on and off street, for the particular event shall be of adequate size, properly located, and the entrance and exit drives shall be laid out so as to prevent traffic hazards and nuisances.
- The location of the event shall be designed so that adverse effects on surrounding properties will be minimal, particularly regarding the traffic generated by the event.
- Refuse and recycling shall be in compliance with Village rules, regulations, and ordinances. As needed, a recycling container shall be placed next to each refuse container for public use. Final disposal of the refuse and recyclables shall be placed in the appropriate designated dumpsters.

SPECIAL EVENT PERMIT APPLICATION

Special Event Title			
Special Event Information			
LOCATION			
GENERAL EVENT DESCRIPTION			
START DATE / TIME		END DATE / TIME	
EXPECTED ATTENDANCE	# WORKING EVENT	ADMISSION FEE	EVENT WEBSITE
Sponsoring Organization			
NAME		CONTACT NAME	
ADDRESS W/ CITY, ST, ZIP			
EMAIL			
PHONE			
Event Coordinator			
NAME			
ADDRESS W/ CITY, ST, ZIP			
EMAIL			
PHONE			

SUBMISSION REQUIREMENTS

- 1. Use of a Public Site** – Select this box if the event will require the use of a public site (this includes if any portion of the event will utilize publicly owned space – parks, facilities, etc.). The use of a public site requires the submission of a site plan. Site plans are not required to be professionally drawn, but must be legible, and provide sufficient detail to paint a picture of what your event will look like.

The following is a list of minimum requirements that the site plan should meet:

- Location of Event
 - Location of Food tents, service area and/or trucks/vendors
 - Location of Alcohol, marking the area being restricted to over 21
 - Location of Portable Restrooms
 - Location of stages/temporary structures, buildings, fire lanes, streets, sidewalks, alleys and fencing, which must indicate locations of exits and gates
 - Location of carnival events, if applicable
 - Waste Collection Sites and Refuse Removal Plan
 - Parking location and vehicle/pedestrian circulation plan
 - Any other specific details of the layout for the event
- 2. Use of Public Roadway(s)** – Select this box if the event will require the use of a public roadway. Special Events that require the closure of a public roadway or the temporary obstruction of traffic flow require the submission of a traffic control plan. The traffic control plan must include the following:
- Traffic layout for safety purposes
 - Route map
 - Location of directional signage
 - Location of other signage
 - Location of barricades
 - Power / Extension cords
 - Parking areas

Traffic Control. Only Village of Covington police officers shall be used for traffic control on Village streets or in Village right-of-way for special events, unless the police chief provides an exemption per Village Ordinance. Fees for traffic control services will be estimated at the time of application; however, applicant will be invoiced according to actual service hours provided by the Village and/or Police Department staff unless waived by the Village Council.

- 3. Serving / Selling Food** – Select this box if you will be serving or selling food. If food is prepared or served, the special event must comply with all applicable local, state and county rules, regulations, and laws. Provide copies of each permit application submitted by the Miami County Department of Health for all participating food vendors.
- 4. Temporary Signage** – Select this box if you require temporary signage for this event. The request must include a description of the sign(s), dimensions, dates of display, and the specific location where the sign(s) is to be displayed.
- 5. Carnival** – Select this box if you are requesting a carnival. The applicant must include the following as part of the application for a special event:
- a. A statement verifying that the carnival operator does not employ any child sex offenders.
 - b. A statement verifying that none of the carnival operator's employees are fugitives from Ohio or any other state's law enforcement agencies.
 - c. An accurate and comprehensive list of carnival workers, including, for example,

driver's license information, social security information, etc. The carnival operator shall also keep this list on site and available for inspection.

- d. A statement verifying that the carnival operator has conducted a criminal background check on each employee.
 - e. A statement verifying that the carnival operator conducts pre-employment or random drug testing of employees.
 - f. All carnival employees must keep government-issued photo identification (such as a state- issued identification card or driver's license) on their person at all times during the public event. The government-issued identification must be presented at any time to an officer of the Village upon request.
 - g. Information provided above is subject to verification by the Village of Covington Police Department.
- 6. Tents or Temporary Structures** – Select this box if you are planning to use tents or other temporary structures, such as staging, etc. Any tent, canopy, and/or temporary structure erected to house all or part of an event shall meet all applicable Fire Codes authorized by the Fire Marshal and Covington Fire & EMS. Construction of a temporary structure may require a building permit or inspections through the Miami County Building Regulations Department. All tents or temporary structures must be removed within three (3) days of the completion of the event.
- 7. Sound Amplification** – Select this box if sound amplification will be used at the event. The Applicant's signature on this application will serve as an acknowledgement to meet all rules and regulations stated regarding operating hours and noise.
- 8. Lighting and Sound Systems Utilization** – Lighting, sound, and/or stage systems will be inspected by Miami County Building regulations where applicable.
- 9. Electrical** – Select this box if your event will require electrical. Special events requiring electrical may require an inspection. A line drawing shall be submitted with the application indicating each device being used, its fusing, and its power source. In addition, for all temporary power sources, a description, source, location contractor name, contact information and a copy of the contractor's license must be submitted with the application.
- 10. Exterior Propane Tanks** - Propane tanks supplying heating and cooking devices are allowed in open, external to permanent structures or vehicles, uncovered areas only and shall not be under tents. All propane tanks must be secured and cannot exceed 100 lbs.
- 11. Hours of Operation** – All events shall define their hours of operation and publicly state such hours. No event shall operate prior to dawn or after dusk, unless explicitly approved through this permit. Approval to begin prior to dawn or continue past dusk, shall be granted to events that can show that noise, lighting, and other negative impacts will be abated to the neighboring properties prior to dawn and after dusk.
- 12. Emergency Action Plan** – For a special events, an event organizer shall prepare an emergency action plan for a special event that is based on the estimated number of attendees and, at a minimum, includes:
- a. On-site security for attendees and property;
 - b. On-site medical coverage, number of a level of certification of emergency medical responders, and the 911 access that will be utilized for the special event;
 - c. Fire safety plan;
 - d. Weather related evacuation and cancellation plans; and
 - e. Documents required in the Special Events Application.

When required for a special event, the number of police officers, emergency medical providers, and fire department employees required for a special event must be based on guidelines established by each separate department.

- 13. Public Safety/Police Services** – Select this box if your event will require additional public safety or police services. Provide a description of your safety plan and list of requested services. If police officers or other Village staff are used for an event, the applicant shall be responsible for their costs based on the associated fee schedule. Fees will be estimated at the time of application; however, applicant will be invoiced according to actual service hours provided.

During the event permitting process, the Covington Police Department will review each application and provide requirements on the number of sworn officers or other security needed for the special event. The Covington Police Department has final authority to require a minimum number of police officers to staff the proposed event. The Covington Police Department has the authority to adjust the scale and certain aspects of the event in order to provide a safe and secure environment.

An event organizer may hire private security, for personal safety or property security during a special event to supplement the services provided by the Covington Police Department. Private security employed must:

- a. Be in uniform;
- b. Be able to contact police, fire, or emergency medical services if necessary;
- c. Remain on-site during the special event, including while the special event is completed and through the take-down process;
- d. Be licensed by the State of Ohio;
- e. Provide necessary documents to show they have been insured and bonded;
- f. Not consume any alcoholic beverages or participate in the special event; and
- g. Meet with the Covington Police Department prior to the event to establish guidelines.

The Police Chief or officer in charge at a special event may, at his or her discretion, reduce the number of police officers posted at a special event.

Unless a police officer has been authorized by the Police Chief or is otherwise on duty and acting in an official capacity of their agency, only peace officers commissioned by the Village of Covington shall be used for traffic control on Village streets or in Village right-of-way for special events, as defined by code.

Exemption: Depending on the size, location and scope of the event, the Police Chief can make the determination to allow volunteers for traffic control.

- 14. Public Works Services** – Select this box if your event will require additional public works services (ex. barricades, cones). Provide a description of the requested services. Fees will be estimated at the time of application; however, applicant will be invoiced according to actual service hours provided based on the fee schedule.
- 15. Medical Services** – Explain what provisions have been made for first aid and emergency medical services. Paramedics may be required at your event at the applicant's expense based upon a full review from Covington Fire & EMS.
- 16. Indemnification Agreement, Waiver and Release** – As a condition of approval of the proposed special event permit, the applicant shall be required to submit an Indemnification Agreement, Waiver and Release provided by the Village.
- 17. Insurance** – Without limiting the applicant's indemnification of the Village, the applicant

shall provide and maintain at his/her own expense for the special event, the below listed policies of insurance or liability coverage covering the activities, services or operations relating to the event. All such insurance shall be secured through a carrier(s) satisfactory to the Village.

The applicant shall furnish the Village with certificates of insurance naming the Village, its officials, agents, employees and volunteers as additional insureds on a primary and non-contributory basis under the policy or coverage by original endorsement, and with original endorsements affecting coverage required by this clause. The additional insured endorsements will be on Insurance Service Office (ISO) forms: CG 2010 or CG 2026. The certificates and endorsements for each insurance policy are to be signed by a person authorized by that insurer to bind coverage on its behalf.

The Village's insurance or liability coverage shall always be deemed excess over any other insurance or liability coverage whether primary, excess, pro rata, contingent or any other basis. All policies of insurance or liability coverage shall contain a waiver of subrogation as against the Village, its agents, employees, and officers except with respect to the sole negligence of the Village.

- a. Commercial General Liability: Special events require a \$3,000,000 combined single limit per occurrence for bodily injury, property damage and personal injury with a general aggregate of twice the required occurrence limit.
- b. Business Automobile Liability: \$1,000,000 combined single limit per accident for bodily injury and property damage.
- c. Liquor Liability (if applicable): maintain a minimum of \$1,000,000 per occurrence for bodily injury, and property damage, with an aggregate of twice the required occurrence limit.
- d. Workers' Compensation and Employers' Liability (if applicable): Workers' Compensation coverage with statutory limits and employers' liability limits of \$500,000 per accident. This requirement only applies when a sponsor is using employees (not subcontractors or vendors) as part of the event set-up, take down or working in relation to the event.

With reasonable notice to the sponsors and event organizers, the Village reserves the right to require insurance of the event sponsors, organizers, and vendors other than that specifically provided herein, and to change the minimum acceptable limits of liability based on the Village's determination, in its sole discretion, that the risk presented by the public event warrants such changes. The Village does not warrant or represent that the specified insurance is adequate to protect the interests or liabilities of the sponsor, organizer, or vendors.

All insurance documents must be submitted not less than 30 days prior to the event. A public event permit cannot be issued without approved insurance.

- 18. Tax Information** – Any event in the Village that is not tax exempt is required to pay income taxes to the Village of Covington. Information related to the event and its taxable income shall be provided via a form provided to the Village.

Affidavit of Applicant

I, the undersigned applicant, or authorized agent of the above noted organization, swear or affirm that the matters stated in the foregoing application are true and correct upon my personal knowledge and information for the purpose of requesting the Village of Covington to issue the permit herein applied for, that I am qualified and eligible to obtain the permit applied for and agree to pay all fees, to meet all requirements of the Village of Covington Codes, and any additional regulations, conditions, or restrictions set forth in the permit and to comply with the laws of the Village of Covington, the State of Ohio, and the United States of America in the conduct of the Special Event described herein.

I (or the above-named organization) further agree(s) to hold harmless and indemnify the Village, its officials, employees and successors and assigns, for any and all liability, damages, suits, claims and demands for damages at law or in equity it incurs as a result and arising either directly or indirectly out of the public event noted above including but not limited to damages and attorney's fees.

The undersigned represents it has full authority to execute this Special Event Permit Application and Hold Harmless Agreement on behalf of the Permittee/Licensee.

Signature of Applicant

Date

Printed Name of Applicant

SPECIAL EVENT FEE SCHEDULE

Type of Fee	Fee
Application Fee	\$10
Police Services	\$50 / hr. / Officer
Trash Service	
Toter Usage (up to 4)	\$50 / event (4+ will be \$50 /4 afterwards)
Dumpster Usage	\$50 / dumpster (any size)
Security Deposit	\$100
Inspection Fees	
Events with Tents	\$50 / event
Events with Stages	\$50 / event
Misc. Fees	
Background Checks	\$50 each
Barricades / Cones	\$75 each (if not returned)

Example of General Fees for Events

- Parade
 - Application Fee: \$10
 - Police Services: \$50 (one hour of one officer)
 - Total Cost: \$60
- Carnival
 - Application Fee: \$10
 - Trash Service: \$100 (for 4 extra toters and 1 dumpster)
 - Tent Inspection: \$50
 - Total Cost: \$160
- Event in Community/Schoolhouse Park
 - Application Fee: \$10
 - Trash Service: \$50 (for 4 extra toters)
 - Tent Inspection: \$50
 - Total Cost: \$110
- Large Event in Community / Schoolhouse Park
 - Application Fee: \$10
 - Trash Service: \$150 (4 toters extra, 2 dumpsters)
 - Tent Inspection: \$50
 - Stage Inspection: \$50
 - Total Cost: \$260

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 20-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22, Ordinance 13-22, Ordinance 15-22, and Ordinance 16-22; Ordinance 17-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriation of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.701.5350	\$7,800	\$9,300	PEP Increases
10.101.5348	\$8,000	\$9,500	PoliceOne - 2022

B. Street Fund (20)

Line Item	Current Appropriation	New Appropriation	Reason
20.601.5350	\$7,500	\$9,000	PEP Increases
20.601.5393	\$6,000	\$8,000	Truck Repair Costs
20.601.5721	\$17,000	\$17,300	Debt Service – Spring Street

C. Water Fund (50)

Line Item	Current Appropriation	New Appropriation	Reason
50.500.5350	\$7,000	\$8,500	PEP Increases
50.500.5710	\$335,000	\$350,000	Debt Service – Water Plant

D. Sewer Fund (52)

Line Item	Current Appropriation	New Appropriation	Reason
52.552.5350	\$7,000	\$8,500	PEP Increases
52.552.5726	\$20,000	\$26,250	Debt Service OPWC
52.552.5720	\$7,000	\$8,900	Debt Service OEPA

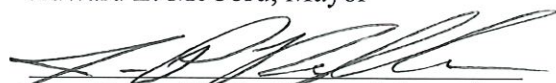
SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown above and in Exhibit A attached.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: October 3, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 21-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22, Ordinance 13-22, Ordinance 15-22, and Ordinance 16-22; Ordinance 17-22; Ordinance 20-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in revenue of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Revenue	New Revenue	Reason
10.000.4820	\$615,000	\$0	Moved to Capital
10.000.4941	\$166,886.19	\$0	Removed IN/OUT

B. Street Fund (20)

Line Item	Current Revenue	New Revenue	Reason
20.000.4365	\$0	\$948,500	Loan Revenue
20.000.4413	\$4,114,000	\$3,165,500	Removed Loan Revenue
20.000.4931	\$0	\$50,000	Transfer In

C. Capital Fund (40)

Line Item	Current Revenue	New Revenue	Reason
40.000.4820	\$0	\$722,000	New Line Item for Contributions
40.000.4330	\$0	\$275,000	New Line Item for Grants

D. Trash Fund (54)

Line Item	Current Revenue	New Revenue	Reason
54.000.4931	\$166,886.19	\$0	Loan Removal

SECTION 2: Change in appropriation of the following funds for the following line items and purpose:

E. General Fund (10)

Line Item	Current Appropriation	New Appropriation	Reason
10.101.5220	\$61,000	\$65,000	Police Insurance – Aux Officer
10.101.5225	\$7,000	\$9,000	Police Workers Comp – Aux Officer
10.101.5395	\$13,000	\$17,000	Police – Fuel
10.101.5440	\$18,000	\$25,000	Watchguard Move to Equipment
10.101.5700	\$6,700	\$0	Watchguard Move to Equipment
10.101.5720	\$500	\$0	Watchguard Move to Equipment
10.701.5910	\$651,886.19	\$535,000	Transfer Out – Trash Changes / Street
10.101.5393	\$5,000	\$7,000	Cruiser Repair Increases
10.701.5120	\$52,000	\$65,000	Fiscal Officer Increases
10.701.5430	\$15,000	\$18,000	Phone/Internet Installation

F. Capital Fund (40)

Line Item	Current Appropriation	New Appropriation	Reason
40.800.5501	\$325,000	\$654,000	Playground, other Schoolhouse Park

G. Trash Fund (54)

Line Item	Current Appropriation	New Appropriation	Reason
54.554.5350	\$0	\$1,400	Trash Insurance
54.554.5710	\$39,000	\$0	Removal of Trash Debt
54.554.5720	\$1,200	\$0	Removal of Trash Interest
54.554.5920	\$166,886.19	\$0	Removal of Trash Debt

SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown above and in Exhibit A attached.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: November 7, 2022:


Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 22-22

**AN ORDINANCE REPEALING AND REPLACING THE SALARY ORDINANCE FOR
THE VILLAGE OF COVINGTON**

WHEREAS, it is necessary to establish a salary ordinance for all non-elected hourly employees of the Village of Covington; and

WHEREAS, this ordinance is reviewed periodically to assure that the Village of Covington has fair and competitive pay ranges; and

WHEREAS, Village Council has authorized a 5% Cost of Living Increase to the 2022 rates for all employees salaried, part-time, and full-time as are reflected in the attached Exhibit A; and

NOW THEREFORE, BE IT ORDAINED by the Council of the Village of Covington, State of Ohio, as follows:

SECTION 1: All previous salary ordinances and their amendments attached hereto are repealed.

SECTION 2: Required Certifications, Levels Defined.

• **Required Certificates:**

- The positions of Utilities Director, Water Supervisor, Wastewater Supervisor, and Utility Operator 2 shall prior to accepting said positions obtain and maintain water and/or wastewater certificates from the Ohio EPA equal to the Ohio EPA's classification of the water and wastewater treatment works necessary for full operation of the facilities for the Village of Covington.
- The Public Works Director and Public Works Supervisor shall attempt to obtain and maintain a State of Ohio Commercial Applicator license.
- All Utilities and Public Works Department Employees shall obtain and maintain a class B CDL within six months of employment.
- Failure to obtain or maintain said licenses warrants the employee's termination or demotion from said positions.

• **Steps Defined**

- Each formally defined and created position in the Village of Covington has a pay range which includes multiple steps. These steps allow an employee to move up within the organization depending on their performance, time at the same step, or new skills.

- There is no requirement for an employee to move up a step per year, only after their annual review and determination by the Village Administrator and/or Mayor.
- **Probationary employees**
 - All newly hired employees, except for police officers, shall be deemed probationary employees and may be terminated without cause prior to the end of one year of service with the Village.
 - Police officers' probationary period is defined in O.R.C. section 737.17 and shall be subject to termination as set forth in O.R.C. Chapter 737.
- **Full-time employee defined.**
 - A full-time employee is defined as one who is regularly scheduled to work 30 hours or more per week in any capacity for the Village and is not a seasonal, contract, or temporary employee.


SECTION 3: Beginning on the date of approval of this Ordinance, the compensation of employees of the Village of Covington shall be and hereby is fixed as attached in Exhibit A.

SECTION 4: Any employee within the Public Works Laborer position who has obtained an Ohio EPA Water Treatment 1, Wastewater Treatment 1, or Wastewater Treatment 2 license is entitled to an additional \$1.00 / hour for each license on top of their step rate once they provide documentation of such certification.

SECTION 5: This Ordinance provides for the appropriation of salaries and other benefits and pursuant to Ohio Law shall take effect at the earliest time provided under the law.

Approved this Dec 19th, 2022.


Edward L. McCord, Mayor


Jesse Reynolds, President of Council


Rhonda Gill, Fiscal Officer

EXHIBIT A: Salary Ordinance

Updated by Ordinance 22-22

Administration Department

Position	Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Village Administrator	Salaried – By Contract						
Fiscal Officer	Salaried	\$43,680	\$45,465	\$47,355	\$49,350	\$53,550	\$55,965
Financial Analyst	Part-Time, Hourly	\$23.10	\$23.52	\$24.15	\$24.63	\$25.62	
Office Manager / Billing Clerk	Full-Time, Hourly	\$16.28	\$17.09	\$17.94	\$18.84	\$19.97	
Custodian	Part-Time, Hourly	\$10.50	\$11.03	\$11.58	\$12.16	\$12.88	

Police Department

Position	Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6
Police Chief	Full-Time, Hourly	\$28.35	\$29.77	\$31.26	\$32.82	\$34.46	
Police Sergeant	Full-Time, Hourly	\$23.10	\$24.26	\$25.47	\$26.74	\$28.35	
Police Officer	Full-Time, Hourly	\$22.05	\$23.15	\$24.31	\$25.53	\$27.06	
Part-Time Police Officer	Part-Time, Hourly	\$17.85	\$18.90				
Police Clerk	Full-Time, Hourly	\$11.30	\$11.87	\$12.45	\$13.08	\$13.86	

Village Services Department

Position	Type	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Step 7	Step 8
Utilities Director	Full-Time, Hourly	\$32.46	\$32.99	\$34.07	\$34.62	\$35.15			
Public Works Director	Full-Time, Hourly	\$21.00	\$22.05	\$23.15	\$24.31	\$25.77			
Public Works Supervisor	Full-Time, Hourly	\$19.95	\$20.95	\$22.00	\$23.09	\$24.24			
Water Supervisor	Full-Time, Hourly	\$27.63	\$29.01	\$30.46	\$31.98	\$33.71			
Wastewater Supervisor	Full-Time, Hourly	\$27.63	\$29.01	\$30.46	\$31.98	\$33.71			
Utility Operator 2	Full-Time, Hourly	\$21.45	\$22.52	\$23.65	\$24.83	\$26.07			
Public Works Laborer	Full-Time, Hourly	\$16.80	\$17.56	\$18.44	\$19.35	\$20.13	\$20.94	\$21.78	\$22.43
Part-Time Public Works Laborer	Part-Time, Hourly	\$15.75	\$16.54						

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 24-22

AN ORDINANCE TO MAKE APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2023.

WHEREAS, the Village of Covington wishes to adopt a comprehensive budget, which includes the 2023 Overall Budget, 2023 Revenue Budget, and 2023 Appropriations Budget; and

WHEREAS, the Village of Covington also wishes to adopt the 2023 Capital Improvement Plan (CIP) and 2023 Equipment Reserve Plan (ERP) which is reflected within that budget; and

BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, three fourths of all members elected thereto concurring, that:

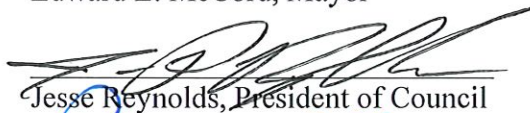
SECTION 1: The appropriations set forth in the attached Exhibit A – 2023 Budget, are approved as authorized fund level expenditures for the Village of Covington during the 2023 calendar year.

SECTION 2: This Ordinance shall take effect at the earliest date permissible by law.

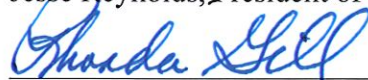
APPROVED: December 19, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer

BUDGET 2023

	10	11	12	13	15	20	21	22	24	40	50	52	54	80	Total
	General	CARES	ARPA	ONEOHIO	Fire/EMS	Street	Perm. Tax	State Hwy	Street Light	Capital	Water	Sewer	Trash	DRD	
2022 Year-end fund balance	\$ 700,000	\$ -	\$ 284,798	\$ 667	\$ 34,000	\$ 325,000	\$ 20,000	\$ 72,000	\$ 42,000	\$ 1,000,000	\$ 954,000	\$ 986,000	\$ 235,000	\$ -	\$ 4,653,466

2023 REVENUE

INCOME TAX (75% GEN, 25% STREET)	\$ 1,237,500					\$ 412,500					\$ -	\$ -	\$ -	\$ -	\$ 1,650,000
PROPERTY TAX	\$ 272,894				\$ 104,519	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ 377,413
UTILITY COLLECTIONS											\$ 1,000,000	\$ 600,000	\$ 290,000		\$ 1,890,000
ALL OTHER INCOME	\$ 271,391	\$ -	\$ -	\$ -	\$ -	\$ 3,634,610	\$ 5,000	\$ 10,000	\$ 47,000	\$ 1,079,000	\$ 5,000	\$ 15,000,000	\$ -	\$ -	\$ 20,052,001
TOTAL INCOME BEFORE TRANSFERS/BONDS	\$ 1,781,765	\$ -	\$ -	\$ -	\$ 104,519	\$ 4,047,110	\$ 5,000	\$ 10,000	\$ 47,000	\$ 1,079,000	\$ 1,005,000	\$ 15,600,000	\$ 290,000	\$ -	\$ 23,969,414
TRANSFERS / ADVANCES															
From General					\$ 160,000	\$ -			\$ -	\$ 350,000	\$ -	\$ -	\$ -		\$ 510,000
From Streets															\$ -
From Capital															\$ -
From Water										\$ -					\$ -
From Sewer										\$ -					\$ -
From Trash / CARES										\$ -					\$ -
TOTAL INCOME	\$ 1,781,765	\$ -	\$ -		\$ 284,519	\$ 4,047,110	\$ 5,000	\$ 10,000	\$ 47,000	\$ 1,429,000	\$ 1,005,000	\$ 15,600,000	\$ 290,000	\$ -	\$ 24,479,414

2023 APPROPRIATIONS

SALARIES AND BENEFITS	\$ (877,200)					\$ (269,800)					\$ (197,950)	\$ (216,900)	\$ (76,450)	\$ -	\$ (1,635,300)
OPERATION AND MAINTENANCE	\$ (599,500)				\$ (268,000)	\$ (99,950)	\$ -	\$ -	\$ (46,500)		\$ (420,450)	\$ (218,300)	\$ (166,000)	\$ -	\$ (1,818,700)
DEBT SERVICE	\$ -					\$ (200,000)					\$ (372,500)	\$ (150,000)	\$ -	\$ -	\$ (722,500)
CAPITAL OUTLAYS	\$ (145,500)		\$ (284,798)	\$ -		\$ (3,634,110)	\$ -	\$ -	\$ -	\$ (2,302,250)	\$ (75,000)	\$ (15,100,000)	\$ -	\$ -	\$ (21,541,658)
TRANSFERS															
To Trash Fund	\$ -														\$ -
To Street Fund	\$ -							\$ -	\$ -						\$ -
To Street Light Fund	\$ -														\$ -
To Capital Fund	\$ (350,000)					\$ -	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ (350,000)
To Sewer Fund	\$ -														\$ -
To Water Fund	\$ -														\$ -
To Fire / EMS Fund	\$ (160,000)														\$ (160,000)
Advance Out to General Fund	\$ -	\$ -			\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
TOTAL EXPENSE	\$ (2,132,200)	\$ -	\$ (284,798)	\$ -	\$ (268,000)	\$ (4,200,860)	\$ -	\$ -	\$ (46,500)	\$ (2,302,250)	\$ (1,065,900)	\$ (15,685,200)	\$ (242,450)	\$ -	\$ (26,228,158)

2023 FUND NET INCOME	\$ (350,415)	\$ -	\$ (284,798)	\$ -	\$ (3,481)	\$ (153,750)	\$ 5,000	\$ 10,000	\$ 500	\$ (873,250)	\$ (60,900)	\$ (85,200)	\$ 47,550	\$ -	\$ (1,748,744)
2023 ESTIMATED ENDING FUND BALANCE	\$ 349,585	\$ -	\$ -	\$ 667.43	\$ 30,519	\$ 171,250	\$ 25,000	\$ 82,000	\$ 42,500	\$ 126,750	\$ 893,100	\$ 900,800	\$ 282,550	\$ -	\$ 2,904,721

VILLAGE OF COVINGTON, OHIO

ORDINANCE NO. 25-22

AN ORDINANCE TO MODIFY REVENUES AND APPROPRIATIONS FOR CURRENT EXPENSES AND OTHER EXPENDITURES OF THE VILLAGE OF COVINGTON, STATE OF OHIO, DURING THE FISCAL YEAR ENDING DECEMBER 31, 2022.

WHEREAS, the Village of Covington adopted budget revenues and appropriations for 2022 under Ordinance 30-21, and modified appropriations under Ordinance 01-22, Ordinance 04-22, Ordinance 05-22, Ordinance 08-12, Ordinance 12-22, Ordinance 13-22, Ordinance 15-22, and Ordinance 16-22; Ordinance 17-22; Ordinance 20-22; Ordinance 21-22; and

WHEREAS, it is necessary to revise revenues and appropriations for the Village in accordance with Section 5705.40 of the Ohio Revised Code; and

NOW THEREFORE, BE IT ORDAINED by the Legislative Authority of the Village of Covington, State of Ohio, and declaring it an emergency, that:

SECTION 1: Change in appropriations of the following funds for the following line items and purpose:

A. General Fund (10)

Line Item	Current Appropriations	New Revenue	Reason
10.101.5100	\$391,000	\$411,000	Police Gross Salary Extra Pay
10.101.5211	\$4,100	\$4,300	Police OPERS Extra Pay
10.101.5215	\$72,000	\$77,000	Police OP&F Extra Pay
10.701.511	\$31,000	\$32,000	Council Salary Extra Pay
10.701.5211	\$24,000	\$27,000	General OPERS Extra Pay

B. Street Fund (20)

Line Item	Current Appropriations	New Revenue	Reason
20.601.5211	\$23,000	\$26,000	Streets – OPERS Extra Pay

C. Water Fund (50)

Line Item	Current Appropriations	New Revenue	Reason
50.500.5100	\$122,000	\$130,000	Water Salary – Extra Pay
50.500.5211	\$17,000	\$20,000	Water OPERS – Extra Pay

D. Trash Fund (54)

Line Item	Current Appropriations	New Revenue	Reason
54.554.5100	\$46,000	\$48,000	Trash Salary – Extra Pay

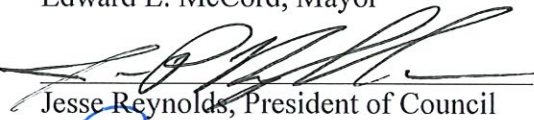
SECTION 2: The Village Fiscal Officer is hereby authorized to draw warrants on the Village Treasury for payments for any of the foregoing appropriations and shown above and in Exhibit A attached.

SECTION 3: This Ordinance is hereby declared to be an emergency measure necessary for the immediate preservation of the public peace, health, safety, and welfare of the residents of the Village of Covington, and further necessary to provide the Village of Covington the necessary funds for the operations of the Village during the period aforesaid; wherefore, this Ordinance shall take effect and be in force immediately upon its passage.

ADOPTED: December 19, 2022:



Edward L. McCord, Mayor



Jesse Reynolds, President of Council



Rhonda Gill, Fiscal Officer