



Fence Certificate Application

Please complete the following form and submit all requested material with your application. Materials submitted will be retained for the public record on this property. Applicants are encouraged to retain a copy for their own records.

In addition to this fully completed application, please provide full resolution digital copies of any required plans OR (2) copies of paper plans (11x17 preferred) that illustrate the requirements listed at the bottom of this page.

Property Information		
PROPERTY ADDRESS:		PARCEL NUMBER (REQUIRED IF NO ADDRESS)
Applicant and Owner Information		
APPLICANT NAME	APPLICANT ADDRESS	APPLICANT PHONE
OWNER NAME	OWNER ADDRESS	OWNER PHONE
Preferred Method of Contact		
PREFERRED CONTACT FOR QUESTIONS OR PICKUP:		APPLICANT EMAIL:
<input type="checkbox"/> APPLICANT	<input type="checkbox"/> EMAIL	OWNER EMAIL:
<input type="checkbox"/> OWNER	<input type="checkbox"/> PHONE	
Proposed Fence Information		
SETBACK DISTANCE FROM PROPERTY LINE(S)	PROPOSED FENCE HEIGHT	PROJECT ESTIMATED COST
FRONT _____ REAR _____ SIDE _____ SIDE _____	FRONT _____ REAR _____	\$ _____

Applicant's Signature		
APPLICANT'S SIGNATURE	APPLICANT'S PRINTED NAME	DATE

Your project drawings must illustrate the following:

1. Please include the property address and the name of the property owner.
2. Your drawing should illustrate the location of all the property lines, the primary structure, and any existing accessory structures on the property.
3. Please show the placement of any existing or proposed fence and clearly show the distance from all property lines to the proposed fence. If the fence will be placed directly on the property line please show that on your plot plan.
4. Include any adjacent streets to the property and the names of those streets.
5. Please note the length of each section of fence to be installed on the plot plan.

Please Note:

- ✓ Fences may be no taller than eight (8) feet in the side or rear yard of a property.
- ✓ Fences no taller than 42" may be located in the front yard (*if you have a more unique shape lot, such as a corner lot, you may have what is considered multiple front yards.*)
- ✓ Please note that any land existing between the fence to the edge of the property line must be maintained by the property owner

Sample Site Plans:

If you are unsure where your property lines are located, you can hire a professional surveyor. You may also look up available property information on the [Miami County Auditor's](https://www.miamicountyauditor.org/) website at <https://www.miamicountyauditor.org/> (see image below).



Matthew W. Gearhardt
MIAMI COUNTY AUDITOR | MIAMI COUNTY, OHIO

Property Search: Parcel, Owner, or Address

HOME REAL ESTATE EVALUATION FORMS LICENSES SURROUNDING COUNTY LINKS

Search

Parcel Owner Address Map Number Intersection Advanced

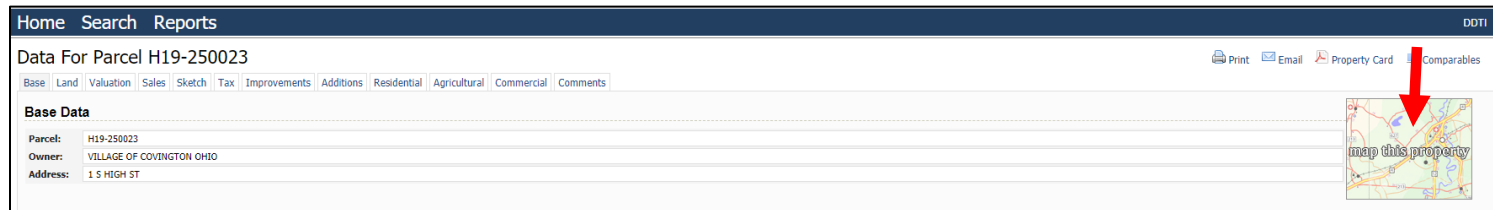
Owner Search

Last Name: * Required

First Name:

Search [Reset the form.](#)

- Use the Property Search box at the top right of the Auditor's webpage.
- Search for your property by Parcel, or owner name.
- Click on the "Map this Property" Icon on the right.
- This will provide estimated property lines as recorded by Miami County.
- You can utilize the "Tools" dropdown on the top left to measure distance.



Home Search Reports

Data For Parcel H19-250023

Base Land Valuation Sales Sketch Tax Improvements Additions Residential Agricultural Commercial Comments

Base Data

Parcel: H19-250023

Owner: VILLAGE OF COVINGTON OHIO

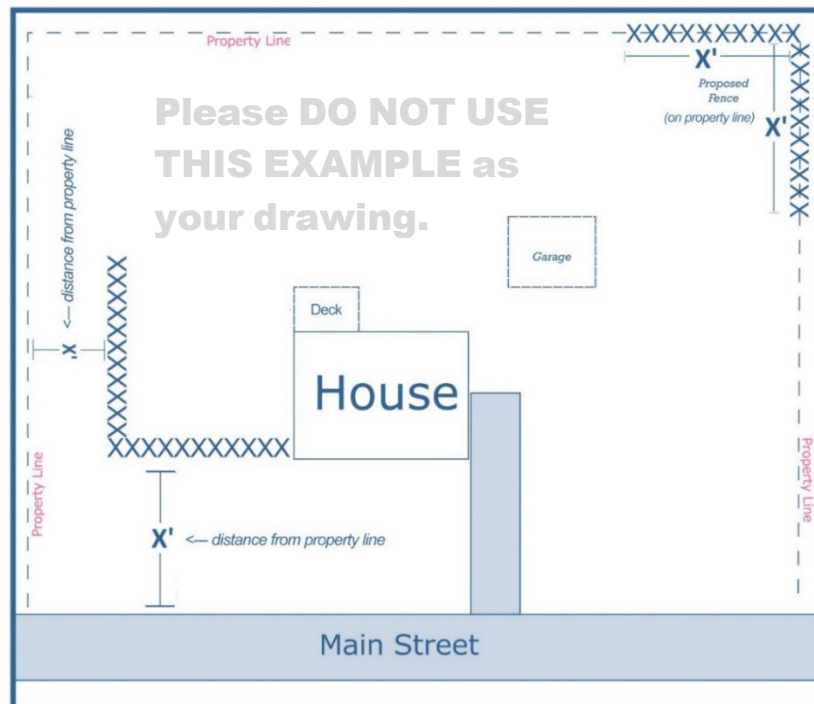
Address: 1 S HIGH ST

Print Email Property Card Comparables

map this property

General Fence Guidelines:

Show the distance to the property line(s) or if fence will be on property line. →



←-Show length of each section of fence